



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVERNMENT COLLEGE FOR WOMEN, GOHANA
Name of the head of the Institution	SH. VIRENDER DAHIYA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01263252032
Mobile no.	9466569432
Registered Email	GCGOHANAPRINCIPAL@YAHOO.COM
Alternate Email	GCWGOHANA81@GMAIL.COM
Address	JIND ROAD , NEAR SADAR POLICE STATION GOHANA
City/Town	GOHANA
State/UT	Haryana
Pincode	131301

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>SMT. BIMLA PUNIA</b>
Phone no/Alternate Phone no.	<b>01263252032</b>
Mobile no.	<b>7988527585</b>
Registered Email	<b>GCGOHANAPRINCIPAL@YAHOO.COM</b>
Alternate Email	<b>GCWGOHANA81@GMAIL.COM</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://drive.google.com/file/d/1jvDXapF7CZLurvu3ZR4BsId9tWYZvS1J/view?usp=sharing">https://drive.google.com/file/d/1jvDXapF7CZLurvu3ZR4BsId9tWYZvS1J/view?usp=sharing</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://qcgohana.ac.in/images/142/DownloadForms/Forms2028.pdf">http://qcgohana.ac.in/images/142/DownloadForms/Forms2028.pdf</a>

<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>75.70</b>	<b>2004</b>	<b>16-Feb-2004</b>	<b>15-Feb-2009</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jul-2017</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

L::asset('/', 'public').'/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status))}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
All students of the college	Educational Tour	DGHE HARYANA	2018 365	135000
All students of the college	Earn while you Learn	DGHE HARYANA	2018 365	160000
All students of college	Human Resource	DGHE HARYANA	2018 365	30000
All students of college	Library	DGHE HARYANA	2018 365	250000
All Science students of college	Science Exhibition	DGHE HARYANA	2018 365	40000
All girl students of the college	Women Empowerment	DGHE HARYANA	2018 365	80000
All Science students of college	Lab Augmentation	DGHE HARYANA	2018 365	150000
All students of college	Sports	DGHE HARYANA	2018 365	120000
All SC, BC and meritorious students of college	Scholarship	DGHE HARYANA	2018 365	6283860
All teaching and non-teaching staff	Office Expenses	DGHE HARYANA	2018 365	30000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website																	
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>																
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No																
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>																	
Emphasis on use of LED lights (Saving Electricity)																	
Installation of CCTV for safety																	
Cleanliness Drive ( Safe Drinking water)																	
Mentor Board proceedings																	
Organization of Annual functions: Sports, Cultural and Convocation																	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>																	
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>Promoting students for Earn while you learn</td> <td>Promoted</td> </tr> <tr> <td>Observation of Discipline</td> <td>Maintained</td> </tr> <tr> <td>Organization of annual events</td> <td>Successfully organised</td> </tr> <tr> <td>Arrangement of Safe Drinking water</td> <td>Water Purifier installed</td> </tr> <tr> <td>Safety of girls students</td> <td>CCTV installed</td> </tr> <tr> <td>Lowering of Electricity charges</td> <td>LED bulbs installed</td> </tr> <tr> <td colspan="2" style="text-align: center;">No Files Uploaded !!!</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	Promoting students for Earn while you learn	Promoted	Observation of Discipline	Maintained	Organization of annual events	Successfully organised	Arrangement of Safe Drinking water	Water Purifier installed	Safety of girls students	CCTV installed	Lowering of Electricity charges	LED bulbs installed	No Files Uploaded !!!	
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No Files Uploaded !!!																	
<b>14. Whether AQAR was placed before statutory body ?</b>	No																
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No																
<b>16. Whether institutional data submitted to AISHE:</b>	Yes																

Year of Submission	2018
Date of Submission	15-Oct-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution is governed by the Department of Higher Education, Govt. of Haryana and follows the Management Information System developed by the Head office. All the relevant information is available on the college website <a href="http://www.gcwgohana.ac.in">www.gcwgohana.ac.in</a> and it gets renewed and updated time to time. The website has been developed to cater the needs of all the stakeholders whether it is faculty, university and department officials, students, alumni, parents and the near and distant community people. A user friendly interface makes it possible to obtain the details of admission process, fee structure, scholarships, examination and evaluation, complaints and grievances, placement, NAAC, IQAC, Academic Calendar, NCC, NSS, Lesson Plans, Latest Notices and Circulars etc. The members of faculty update their personal achievement details as well as the activities organized by their respective cell or department. Feedback proformas are distributed to the stakeholders as IQAC analyses them to act accordingly for quality improvement. Learning Management System further makes the students able to grasp the content thoroughly. The department has introduced online admissions since 201516 and now all the data is available in digital form. A Facebook page and Identity has been created to share the information on social media including the activities and working of the college. Human Resource Management System has been introduced by the department where all the related data of teaching and nonteaching staff is available on the dashboard. The details of the employees regarding Joining/ Posting, Transfer, Promotion, Training etc. are made available through HRMS. The attendance and leave record also finds place in this module. Salaries are drawn through online mode and credited in the</p>

respective accounts of the staff members through unique payee codes. Grievances are redressed through a proper channel. Scholarships are disbursed to the recipients through online mode only. Information is also shared with the stakeholders at their respective email addresses. The college library uses SOUL Software for data management. Students fees are deposited directly to the accounts as use of cash been made limited. Assessment / Evaluation of the students is done online through affiliating university web panels. AEBAS i.e. Aadhar Enabled Biometric Attendance System for the staff has been used effectively. Financial and Academic audits are done annually.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution maintains its tradition of quality preservance and pays proper attention to planning, implementation and documentation of curriculum aspects . The college makes sure that each and every necessary information is given to the students on time. New students are given all necessary information in detail through college brochure and the website . These details provide a view of curriculum related aspects such as the programmes, courses, timetable, vacations etc. There are four undergraduate courses and one PG course run by the college during the session. These courses include BA, BSC ( Med-Non Medical, and ) and Bcom. At the same time, Bcom ( Honours) is also a part of the courses run by the institution. Mcom is the only PG course available in the college. The programmes offered as undergraduate courses are facilitated with elective options. The session begins with the preparation of the academic calender which is in consonance with the affiliating university`s calender. Then the time table is devised and all the HODs hold departmental meetings. The Head of each department imparts guidance to the teaching staff concerned with regard to the preparation and implementation of their lesson plans, as well as regarding utilisation of modern technics such as power-point presentation and E-notes. The plan for each course clearly divides the entire course into smaller units required for proper information, adjustment and motivation of the students. The HODs concerned hold review meetings and keep checking the progress of the syllabus covered. The outcome of the aforesaid programme is accessible through the college website. It is visible in the way the college website is equipped with lesson plans targeting familiarisation of the students with the syllabus prescribed. The college cherishes a strong internal evaluation system for testing and assessing the learning progress of the students concerned through class tests. The Mentor-mentee programme strengthens the teacher-learner bond. Each faculty member imparts two assignments in his or her class. An educational exercise is always experiential and experimental in nature. Hence educational tours assume huge importance for students as far as experiential learning is concerned. At the same time, seminars and group

discussions are given due place in the teaching -learning process. The college has two ICT enabled rooms (32 teachers making their use) singularly dedicated to the technic-based learning. The institution cherishes a healthy teacher-taught relationship. The faculty members are actively involved in maintaining and updating their individual educational standard so that the students may follow them for their own educational betterment. The teaching staff regularly visit library and keep in touch with the latest developments in their respective disciplines through quality books in the library. The Geography department of the college organizes field projects through surveys. The aforesaid details adequately explains the institution`s singular commitment to the exquisite educational standard.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
nil	NA	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History	02/07/2018
BA	Pol Science	02/07/2018
BA	Sanskrit	02/07/2018
BA	Geography	02/07/2018
BA	Maths	02/07/2018
BA	Public Admn	02/07/2018
BA	Economics	02/07/2018
BSc	Physics	02/07/2018
BSc	Botany	02/07/2018
BSc	Chemistry	02/07/2018
BSc	Zoology	02/07/2018
BSc	Maths	02/07/2018
MCom	Managerial Economics	02/07/2018
MCom	Management Accounting	02/07/2018
MCom	Business Environment	02/07/2018
MCom	Research Methodology	02/07/2018
MCom	Quantitative Techniques for Managerial Decisions	02/07/2018
MCom	Principles and Practice of Management	02/07/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
A course on Yoga	01/02/2019	50
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Insurance Banking	17
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Nil

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>With every passing year, the college is increasingly realising the importance of feedback obtained from various stakeholders of the college i.e. students, parents and alumni . the institution`s focus in this regard is always on the needs of society, economy and environment resulting in the development of relevant programmes with flexibility, to suit the professional and personal needs of the students and realization of core values. The feedback forms of students are designed with the help of IQAC, the teachers concerned and the students keeping in mind various programmes of the affiliating and the pedagogical method being adopted by the college. The questions are related to the completion of syllabus, internal evaluation system of the college, the mode of teaching etc. The students are given a time frame in which they have to fill the feedback forms. A meeting of the Alumni Association is called and a copy of syllabi of all the courses being run by college is provided to each and every member. During the next meeting, the ideas and suggestion of alumni are sought for designing feedback forms based on recent trends and developments. The alumni come up with new ideas, thereafter the questions are framed for feedback forms. The Executive members of alumni association are involved in every step of designing feedback forms. The teachers of the college give their suggestions in designing the feedback forms in staff meetings. The teachers make useful suggestions related to the relevant changes in courses. Students are further asked questions related to percentage of syllabus covered in classrooms. Thus the strengths and weaknesses of curricula are identified. The suggestions of stakeholders are presented before the teachers` committee. An action plan for curriculum enrichment is approved by the teachers committee. The Action plan is</p>



then uploaded on the College Website and appropriate steps are taken by the IQAC in the following session. The institution respects its great values of receiving feedback from the students, teachers and alumni and ensures smooth implementation of the same. The college received two important suggestions for the session in this regard. The first suggestion came from a student named Preeti, BA 3 , Roll no. 2091320315. She suggested that students should be given a writing-based task during the last five minutes of of each lecture. Her suggestion was welcomed and put into practice. The second suggestion came from a student named Seema, BA Third, roll no 20911320165. Her suggestion was that there should be a round the clock academic support. Hence all the teaching staff was instructed to remain available for the students through mobile phones for academic purposes. As a matter of fact, the college is committed to reforms and improvement regarding the quality of education and also in it`s overall standard so that all the the stakeholders find a sense of satisfaction as far as their institution is concerned the institution prove increasingly praiseworthy and profitable for them.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA I	600	520	475
<a href="#">View Uploaded File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1956	116	43	0	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
53	32	4	2	0	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

For effective student mentoring, diagnostic assessment, formative assessment, and summative Assessment are done in the college. The Identification and assessment of learning levels of the students start with department-wise Induction programs arranged at the beginning of the session where during the interaction, the teachers get a basic idea of learners' strengths and weaknesses, socioeconomic status, the percentage in the qualifying examination, their interests and aptitudes. The assessment is further reinforced by mentors during their interaction with the students. The college notifies the name of the mentor and the roll numbers of the mentees on

the notice board. Mentor-Mentee classes were held during both semesters. Mentees were asked to share their problems related to their classes, teaching-learning process, college administration, etc. A teacher Mentor identifies the weak and advanced learners in the class. Mentees are supposed to discuss their personal problems with their respective mentors. Mentor guides and motivates the mentees to focus on their studies and also to participate in co-curricular activities. Further, faculty members in all departments conduct tests in the start of academic session to assess their performance and on this basis the students are classified as advanced learners and slow learners. Students mentoring system is also carried out through group tasks, class seminars, and interdepartmental activities, etc. In addition to it, the mentor-mentee system also helps the students to get aware of the different scholarship schemes and committees especially available for the well-being of students so that they can take the benefit of it.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2072	53	1:39

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	31	29	13	7

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NA	Assistant Professor	NA
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	I	05/11/2018	29/03/2019
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a transparent system for Continuous Internal Evaluation. The performance of the students is evaluated on the basis of guidelines regarding syllabus and internal assessment of the affiliating university B.P.S.M.V, Khanpur kalan. All the teachers prepare semester wise detailed lesson plans of the prescribed syllabus to be delivered in the classroom well before the commencement of the ensuing semester. Most of the teachers try to strictly adhere to the lesson plans and execute it in a planned and focused manner. The students are also encouraged to ask questions in the classroom and raise issues which have direct or indirect bearing on the topics including the lesson plans. The institution also follows mentor-mentee concept, in which a mentor is provided with small group of students and meet them in the classes as scheduled by the office. The mentor-mentee system is implemented as per the guidelines of department of higher education, Haryana. It has not only the role limited to

the act as mentee to the concerned students but also to keep track of their progress in the house/ class test and suggest them different ways to improve their performance in the university examinations after doing diagnostic evaluation, and, at times certain remedial ways are taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being a college affiliated to B.P.S.M.V, Khanpur Kalan, we follow the academic schedule provided by the university. As per the Academic Calendar, all faculty members function according to the teaching plan prepared at the department level. The academic calendar is displayed on the College website and also shared with the head of the departments so as to ensure proper execution. The same is also displayed on notice board of the college. It has always been a collective effort of teachers, non teaching staff members and students to work in tandem whether it comes a question related with their examination and infrastructural facilities. Majority of the teachers provide curriculum and its outlines to their students well in time. The lesson plans are prepared by all the teachers before the commencement of each semester and the same are displayed on the college noticeboard. Teachers prepare themselves for their classes as per the schedule decided in the lesson plans. The university provides a proper schedule with regard to the teaching days, vacations and examination system and other social and cultural activities which is strictly followed by the college. The syllabus prescribed for each course is completed well in time by all the faculty members keeping in mind the academic calendar. The college strictly follows the rules and instructions issued by the concerned university regarding conduct of internal evaluation, theory and practical examinations. As far as the grievances of the students are concerned, they can easily approach their concerned teachers, mentors and Principal for their timely redressal. Various co-curricular activities such as N.S.S, N.C.C., Women cell and sports activities, legal literacy cell programmes and placement cell programmes are conducted as per the guidelines issued by the university and the department of Higher Education, Haryana. The college has been a marking/evaluation centre of affiliating university during the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
511	BA	BA III	416	170	40.87

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwgohana.ac.in/MenuData?Menu=R40IbUfy2TA=>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

#### 3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NA	Nil	Nil
No file uploaded.				

### 3.2 – Innovation Ecosystem

#### 3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digital awareness amongst the students	Arts, Science, Commerce	30/03/2019

#### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

#### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	6.2
International	Physics	2	4.48
International	BBA	1	7.80
International	Chemistry	3	5.62
International	Computer Science	1	0.26
International	Commerce	1	0
International	Mathematics	1	0
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Brain Tumor Classification with optimized features using firefly algorithm	Arun Kumar	International journal of Public Health Research and Development	2019	1	Uttrakhand Technical University	1
Temperature dependent negative differential resistance behavior in multiferroic metal organic framework (CH <sub>3</sub> ) <sub>2</sub> NH <sub>2</sub> Mn (HCOO) <sub>3</sub> crystals	Vikas Malik	Organic Electronics	2018	7	IIT Delhi	7
Intermolecular Interactions and Refractive Indices: Experimental Data and Prediction of Oxygenated Fuel Additives with Hydrocarbons	Rekha Devi	Asian Journal of Chemistry	2018	12	DCRUST	12
Volumetric and acoustic properties	Rekha Devi	Journal of Molecular Liquids	2018	13	DCRUST	13

of fuel additive oxygenate with hydro carbons						
The super natural elements in s.t. Coleridges poetry: a study of his three poems	Mukesh Kumar	pramana research journal	2018	0	GCW Gohana	0
Thermodynamic and acoustic properties of binary mixtures of diisopropyl ether, benzene and alkanes at 298.15, 308.15 and 318.15 K: Prigogine-Flory-Patterson theory and graph theory	Rekha Devi	Journal of Molecular Liquids	2018	18	DCRUST	18
A Conceptual Review on Investment Behavior of Women	prasant kumar	International Journal of Scientific Development and Research (IJS DR)	2018	2	CDLU	2

[View Uploaded File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Intermolecular Interactions and Refractive Indices: E	Rekha Devi	Asian Journal of Chemistry	2018	5	12	DCRUST

Experimental Data and Prediction of Oxygenated Fuel Additives with Hydrocarbons						
Volumetric and acoustic properties of fuel additive oxygenate with hydrocarbons	Rekha Devi	Journal of Molecular Liquids	2018	5	13	DCRUST
Thermodynamic and acoustic properties of binary mixtures of diisopropyl ether, benzene and alkanes at 298.15, 308.15 and 318.15 K: Prigogine-Flory-Patterson theory and graph theory	Rekha Devi	Journal of Molecular Liquids	2018	5	18	DCRUST

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	3	0	0
Presented papers	2	3	0	0

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
Student participation at YRC training camp	YRC	1	450
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Organization of Zonal and state level science quiz contests for college students	Award of appreciation	Haryana State Council for Science and Technology	50
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	College campus cleaning by NSS volunteers	2	750
NSS/NCC/YRCNS S/NCC/YRC	NSS/NCC/YRC	Extension lecture on importance of Yoga and hygiene	3	740
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year



Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Atul Pesticide Ltd.	10/08/2018	Internship	1
Durga Enterprise	18/09/2018	Research	1
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.94	4.93

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul Software	Partially	Soul 2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	573	386775	9	8080	582	394855
Text Books	20902	3174693	555	179368	21457	3354061
Library Automation	21381	199995	Nill	Nill	21381	199995
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	72	4	30	1	4	3	6	20	3
Added	0	0	0	0	0	0	0	0	0
Total	72	4	30	1	4	3	6	20	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
edusat	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
67.84	67.37	4.94	4.93

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are predefined policies and procedure for utilization and maintenance of academic, physical and other support facilities. The Principal along with HODs and conveners of various cells keep an eye on the quality and requirement of various equipments and infrastructure of the college. For this purpose, a number of committees have been constituted such as Purchase, Construction, Repair, College Property, ICT facilities, Library, Cultural, Sports etc. After their approval, purchase committee along with Construction and Repair committee facilitates further action as per the College/ State Government. Likewise all the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal and the same process is followed for the purchase of various equipments, books and other materials. To maintain the transparency in financial matters Bursar is appointed. . Quotations are invited for item having value of more than Rs. 500/. The order is placed after negotiations to the lowest bidder. The approval from higher authorities is also sought for any kind of capital expenditure Procedure and Policies for maintaining and utilizing the facilities Library The institution has a very useful library. It helps in the educational development of the students. There are about 22039 numbers of books which include text books, reference books other books for the newly admitted students .books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources are circulated to all the departments and also posted on the notice board as part of the Current Awareness Service. In order to provide speedy and efficient service, library cards are issued to the students. We have question bank in the library and students are also provided question papers of their previous exams. Thus the students are given a healthy environment for learning as well as making notes. Every year we add new books as per new syllabus to the library. Class rooms and seminar hall and other: We have 37 classrooms, 1 Botany lab with 1 Botanical Garden, 1 Zoology Lab , 2 Chemistry Lab, 2 Physics Lab, 4 Computer Lab, 6 Geography Lab, 1 seminar hall, 1 Edusat room, 1 hall for

Library reading room, 2 girls common room , 1 Principal Chamber, 2 rooms for Office with 2 record room, 1 Registrar room, 1 Bursar Room, 5 Staff Room, 1 sports room with 1 Gymnasium and 1 boxing court , 2 NSS room for unit1 and unit 2, 1 NCC room, 1 room for cultural committee 1 room for placement cell, 1 room for scholarship, 2 room for Women cell. All these facilities are fully utilized by students and staff members. The college maintains its facilities like Parking, Generator, RO, Canteen etc. on a regular basis. The building is white washed as and when required. Equipments like RO, ACs and other equipments are serviced from time to time. The college utilizes its premises at an optimum level. Staff Room, library and Gymnasium is fully utilized by the staff members.

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## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidated Stipend Scheme for Scheduled Caste students pursuing Higher Education (94) Stipends to all Schedules Caste Students in Govt. College during the year 2018-19	433	6062000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
INTERNATIONAL YOGA DAY	21/06/2018	270	Government College for Women Gohana
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	TRAINING CUM PLACEMENT	66	66	0	0

FAIR

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
15	15	8

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	Pt. Neki Ram Sharma Govt. College, Rohtak	66	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Sc.	Science	Hindu Girls College Sonapat	M.Sc. (Physics)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SOLO SINGING	College Level	17

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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	Nil	Nil	Nil	NIL	NIL

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per direction of Govt. of Haryana the formal student election for student council were held in October 2018. As a result, the student council of the college was elected consisting of four office bearers President, Vice President, Secretary Joint Secretary, five Executive members and 21 class representatives from different classes and courses. The main objective of students elections is to promote healthy corporate life on the campus, to ensure maintenance of proper academic atmosphere, to assist in organizing various cultural and sports functions. It empowers the students in sharpening their leadership skills along with inducing feeling of responsibilities, rules, regulations and execution skills. It is constituted through the process of democratic election setup. The Student council also helps in maintaining academic discipline. The institution always tries to encourage and motivate the students for their participation in various college activities. The student Union including NCC cadets and NSS volunteers play their active participation in various activities/celebration/functions organized by the institution such as Republic Day Parade, Swachhata Bharat Abhiyan, Blood Donation Camp, Talent Show, Annual Athletic Meet, Legal Literacy Cell (College Level/District. Level), Annual Prize Distribution, Annual Convocation Literary Festival-Indradhanush etc The council helps the students to put their academic and personal problems before college administration as well as teachers in best way. The council also helps the college administration and teachers to find the best possible solution of students facing any kind of problems. Thus council plays a link role between college administration and students. The institution has student representatives in IQAC committee, Magazine committee with student as editor etc. In fact, some of the activities have been handled by the students themselves like to assist the new students in admission Campaigning for carrying ID Card among the students Organizing fresher and farewell parties in their departments and assisting the faculty members in organizing Educational tours .

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

It has been told to us by some of our alumni that an individuals intellectual and social stimulation begins from the college. Now when we think of this statement, after passing out from college, it found cent percent true. An alumni association has an important role in transferring thoughts and experiences from one generation to other. Government College for women, Gohana also has an alumni association, whose president is Mr. Rajesh Kumar (who works as a web developer). There is a problem with the registration of the association due to some technical issue with the name of the college. Still the association work with college management in the overall development of the college. Its not only about the studies or grades of graduating students, but its about all-round development and thats what the alumni association helps in achieving these goals. Though the alumnis share their best experiences of college stay and after graduating which will guide freshers to follow a disciplined environment throughout their stay in college and to build careers in a wide range of fields after passing out from college. The alumni association also shares their thoughts with college management for improvement of present facilities and adding some facilities for the betterment of the college.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Environment Conservation Campaign 2. Distribution of winter clothes to needy students 3. Awareness lecture on road safety

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution promotes the culture of decentralization and participative management towards academic and administrative functioning by involving all the teachers, students and non-teaching staff. The participative work runs at two different levels including the head of the institution and teaching and non-teaching staff with students. Principal, who is the head of the institution, mentors overall affairs of the college besides being the chairperson of the IQAC. The Principal in consultation with all the faculty members and nonteaching staff of the institute nominates members of different committees for planning and implementation of different curricular, co-curricular and other affairs of the college. All the faculty members facilitate academic, co-curricular and extracurricular activities with best of their knowledge and effort. All the academic activities of the college are designed and performed by the committee in-charges in consultation or as per the directions of Higher Education Department, government of state. While observing decentralization the different committees are constituted for the current academic session such as College Development Council, College Advisory Board, House Examination, Central Purchase, Repair and Renovation, Library Committee, Academic Calendar, N.C.C., N.S.S., Anti Ragging, Redressal of Grievances, Cultural Committee, Discipline Committee, Internal Quality Assurance Cell etc. Students are encouraged and empowered to play important role in different activities of the institute. The decentralization is further reinforced by nominating/selecting students editors, captains etc. from amongst the students. Non-teaching staff members also find due place in various committees and participate in staff meetings. The suggestions of non-teaching staff are considered while framing policies or taking important decisions. The two practices of the institution involving decentralization are as under: The first practice deals with evaluation and examination, in which our institution has adopted a transparent process for ongoing student examination and evaluation. While maintaining transparency in examination process our college follows the directives of the affiliating university, B.P.S. Khanpur Kalan. Teachers are required to keep track of their students' assignments, attendance, and written class tests. The concerned teacher provides a schedule of class tests and assessments. Besides, students are also encouraged to give their presentation on different topics and take participation in seminars and group discussions during their classes or through other intra-departmental activities. Further, the teacher reviews the internal assessment and provides the record to the university's office in the university's prescribed format. Purchasing process of the institution for various goods and services incorporates the second practice of decentralization in which the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal. The same process is followed for the purchase of various equipments, books and other materials with services as per approval of committee members and provided quotations. The predefined policies and procedure for Purchase are adopted as instructed by the education code and

financial rules of state government. Moreover, to maintain the transparency in financial matters Bursar/finance officer is appointed. Quotations are invited for item having value of more than Rupees five hundred. The order is placed after negotiations to the lowest bidder.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The complete admission process to the academic programme is carried out online. Student helpdesk is created at the entrance and anomalies are rectified. The admission of above academic programme was according to the rules of affiliating University and strictly on merit. The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana. All the admission notices, merit list and other important admission related notices have been displayed on the college notice board and the website. The admission process has always been totally transparent.
Industry Interaction / Collaboration	The placement cell of our college interacts with various companies and organisation for collaboration.
Human Resource Management	The institution has a well-qualified and dedicated faculty and their overall strength, appointment and transfer to or from the institution is managed and maintained by the state Government. The teachers are assigned different duties and responsibilities as per their interest and expertise, which they fulfil with dedication and devotion. Parents of the students are duly invited and interacted with the mentor teachers. Their valuable inputs are further incorporated for overall development of the institution. The non-teaching staff members are supported thoroughly and actively involved in academic decisions of the institution. Students of the institution similarly participate in various academic and administrative decisions.
Library, ICT and Physical Infrastructure / Instrumentation	College has internet connections to enable the faculty and the students to access the resources of knowledge. SOUL 2.0 software is available in the



library, which is handled by the library staff. The students and faculty can access the internet facility during library working hours. College is working to registered with National Library and Information Services Infrastructure for Scholarly content which provides access to e-books and e-journals of different disciplines. All the departments have computer accessibility.

Research and Development

Faculty members are actively involved in research work regularly. The faculty members are motivated to apply for research projects from UGC. Most of them participate in seminars/ workshops /conferences as and when required. There is a motivation to subscribe and read research journals individually. There are regular efforts to promote other research activities.

Examination and Evaluation

The institution being affiliated to BPSMV Khanpur Kalan, Sonapat, it is obligatory for us to follow the system provided by the University in this regard. The institution continuously assesses the students internally based on tests assignment given to them. Their attendance record also plays a key role in their overall assessment. The semester examination is conducted by the college on the bases of rule and regulation designed by the university. All the members of teaching consistently perform their tasks of examinations duties without fail as invigilators, Flying squad members, Centre Superintendents, Deputy Superintendents as well as evaluators.

Teaching and Learning

College administration always willingly improves the quality of teaching and learning by adopting various methods. The faculty members are promoted to use ICT tools effectively. There is a regular promotion for using e-books and e-tools both in library and classrooms. Different committees of the college related to teaching learning exercise, properly plan well in advance for the semester and students are encouraged to participate in debates, quiz, group discussions etc. organized by various clubs/societies and departments of the institution. They are also encouraged to participate in other academic events organized by the affiliating university



	as per academic calendar. Field tours are organized by Science and other departments to learn with experiential approach of learning.
Curriculum Development	The college being affiliated to BPSMV, Khanpur Kalan Sonapat, Haryana, the curriculum designing and development is decided by the university. The faculty members of the college play an active role in teaching and learning activities. Furthermore, remedial action is taken to raise the underperformers knowledge and learning standards. The college has introduced value added course to improve the quality of overall learning environment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution uses modern ICT tools like Gmail, Whatsapp etc. for sending notices and agenda of meetings to the staff and even submission of lesson plans. All procedures and policies including the code of conduct are displayed on college website and through notice board. Various data is made available on LMS whereas e-content and other relevant information is also displayed on website. The academic calendar with other circulars is also uploaded on college website for guidance to students and others.
Administration	In the institute all the Notice / proceedings/ other relevant documents are sent to the members through Email. The administrative activities including the quotations and store purchase orders are duly sent through post or emails. There is Biometric attendance system of the teaching and non-teaching staff.
Finance and Accounts	The salary of staff is transferred direct into bank accounts. The balance sheets and report generation are digitally prepared. Most of the payments are cashless including registration fee/TADA etc.
Student Admission and Support	The institution has web enabled services for admission, online filling of scholarship forms, availability of services like Identity cards and timely alert for supporting messages through SMS.

<b>Examination</b>	The affiliating University has enabled students admitting through registration returns, Examination Application/ Practical Awards only in online mode. Further, theory awards are being scanned and uploaded on university website.
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### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nill	NA	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NA	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week Training Programme (Short Term)	1	27/05/2018	31/05/2018	5
One Week Training Programme (Short Term)	1	26/11/2018	30/11/2018	5
Orientation Course	2	13/11/2018	11/12/2018	28
Orientation Course	1	30/11/2018	11/12/2018	11
Orientation Course	7	14/05/2019	03/06/2019	20
One Week Training Programme	1	07/05/2018	11/05/2018	5

(Short Term)

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#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
31	57	13	26

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS, Registration fee, Duty Leave for participation in seminar/workshop, Duty Leave for attending orientation/refresher course, Loan Facility, GIS, Free Internet facility, Maternity Leave, Child Care Leave and Paternity Leave.	Facility for wheat loan, Uniform allowance, GPF, NPS, GIS, Free Internet Facility	Gym Facility, Earn while learn scheme, Financial support to fatherless child, Boys and girls common room, Newspaper and Magazines, First Aid facility in case of emergency in various departments, Dispensary and medical room in the campus, Fee concession to the meritorious, Cultural and sports students, Scholarship to the sports, Meritorious and cultural students, Free Internet facility, Financial Assistance for Education Tours, Book facility.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is government managed and receives financial assistance from the Haryana govt. Students fees, grants and scholarships funding by state govt of Haryana. The conveners of various departments/cells give their requirements which are approved by the principal followed by the purchase through the purchase committee as per the predefined procedure and rules. The bursar along with purchase committee keeps a vigilant eye on the purchase system. To make the system more transparent of all transactions.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nil	Nil
No file uploaded.		

#### 6.4.3 – Total corpus fund generated

6238553

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DGHE HARYANA	Yes	Principal through committee
Administrative	Yes	DGHE HARYANA	Yes	Principal through committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Interactions of teachers with parents during parent-teacher meetings for remedial suggestions and guidance related to the overall development of the students
- Teachers maintain attendance record of students.
- If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Slogan writing competition on Women Safety and Empowerment	23/08/2018	23/08/2018	500	0
Group discussion on	23/08/2018	23/08/2018	450	0

gender violence				
Extension lecture on gender sensitization Self defence training	24/08/2018	24/08/2018	550	0
Self defence training	10/09/2018	11/09/2018	200	0
Poster making competition on "Beti Bachao Beti Padhao"	03/02/2019	03/02/2019	550	0
Beauty course training to NSS volunteers	06/02/2019	06/02/2019	450	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources : 30 kwh annual lighting power met through LED bulbs/tubes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	0
Rest Rooms	Yes	2
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	05/02/2019	1	Rally on digital India	Awareness about digital India, Cashless India and	900

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers and Students	11/07/2018	Code of conduct for teachers in Govt. College for Women , Gohana is based on the university calendar norms. The code is intended to encourage teachers to adopt an informed approach to their teaching and its contexts and to reflect on the good and correct practices as a teacher. The Govt. College for Women,Gohana code of conduct handbook is a guide for all students of the College. Students are required to engage in responsible social conduct that reflects credit upon the college and to model good citizenship in any community. According to code of conduct handbook any student who found to have committed or to have attempted to commit the misconduct is subject to the disciplinary action. The college expects from students to adopt a mature and professional approach to their studies and their general conduct around the college. So, we expect students to abide by this code of conduct handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
First Aid training for joint fractures	08/02/2019	08/02/2019	750

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of vehicles in campus.

2. Ban on plastic bottles and polythene.

3. Using coloured dustbins for different wastes.

4. Regular tree plantation.

5. Regular teaching of Environmental Studies in all UG courses.

6. Organic pits at different places.

7. Compulsory switching off appliances at closing hour.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best practice-1: 1. The title: Waste management in the college 2. Objectives of the practice: a) To generate awareness among students of managing wastes. b) To involve the students in cleaning their college campus. c) To set up waste bins in sufficient numbers to avoid littering. d) To generate consciousness among students about e-waste accumulation and disposal of e-waste from the college campus. e) To promote a sense of hygiene among students. 3. The context: This practice aims at carrying out waste management in a participative manner which involves both staff and students. 4. The Practice: Dustbins of different colours are installed at different places in the college. Students and staff are time to time motivated towards proper waste management. They are given training on what kind of waste is to be put in what colours of dustbins. The collected waste is timely sent for recycling etc. The green waste is put into compost bins and the same organic manure is used for fertilizing the trees of the campus. 5. Evidence of success: As an outcome of the programme, the campus is clean always with no or very little adverse affect on environment. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered Availability of funds and removal of infrastructural bottlenecks together with increased student's participation will make this practice a grand success. Best practice-2: 1. The title: Green Practices 2. Objectives of the practice: a) To grow more and more trees. b) To maintain the trees. c) To improve environmental culture and human well-being. d) To reduce the negative effect of college activities on the environment. e) To improve ecosystem. 3. The context: This practice aims at making and keeping the campus green. 4. The Practice: The College regularly does tree plantation. Water harvesting is done in college. In the campus, there is restricted entry of vehicles. Most of the staff members come by car pools and use CNG/ electric vehicles. All the departments and NSS cell also regularly indulge in tree plantations. Faculty is motivated to maintain a green environment in their homes also. Also in the practical of EVS its compulsory for every student to plant a sapling in college. College uses e communication like whatsapp, email etc. to save papers. Single side used papers are used for internal purposes. One day in a week, college observes no vehicle or only electric vehicles day. 5. Evidence of Success: As a result of this programme, the campus is green. Students and staff enjoy in the green working environment. Problems encountered and resources required: College wants to install solar panels for which there are some funding and non funding related bottlenecks

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnrw=>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Title: Women empowerment Objective: The institution aims at empowering women

through academic excellence. This is a girl's college and most of the girls are from rural background, therefore, college aims at not only educating but empowering girls. For this purpose, the college has a separate active women cell which continuously works towards the betterment of girls. This cell organises lectures, seminars, workshops time to time. Evidence of success: A change can be seen in the attitude of girls e.g. Overcome of shyness, ability to speak on their matters, participation in extra-curricular activities, positive attitude, etc. Problems encountered: All the extra activities are held after the lectures. The girls commuting from villages via bus are unable to attend such activities due to conveyance problems like late bus timings/ unavailability of public vehicle.

Provide the weblink of the institution

<http://gcwgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPErW=>

### **8.Future Plans of Actions for Next Academic Year**

The institution plans to accomplish following tasks in the coming session: Constituting the administrative committees in the beginning of the session. Waste Management and keeping the campus green throughout the year. Organisation of various outreach activities through NCC/ NSS/ YRC Women cell etc. Conduct of smooth online admission process of the students. Timely review of the workload and arrangement of extension teachers in respective subjects. Adherence of the faculty with their respective lesson plans. Mentor Board to get active to guide and counsel students for future. Orientation programme for new students to be organized and maximum participation to be ensured. Cleanliness and Hygiene to be maintained with arrangement of safe drinking water and observing Swachha Bharat Mission. An external academic audit of the college to be ensured. Extension lectures to be organized for different subject societies and cells. Various days to be celebrated by individual in-charges. As the college got affiliated with a new university earliest up date of relevant record to be established. Installation of CCTVs for the safety of students. Emphasis on LED bulb usage with lesser consumption of electricity to be promoted. Focussing on Digital India mission. Successful and timely organization of Gender equity programmes through Women Cell. Preparation of the record for NAAC accreditation. Review of Previous year grievances and timely redressal of due grievances. Observation of discipline and increasing footfalls in the Library. Utilization of government grants by the time limitations. Conduct of annual prize distribution and convocation function in the college.