



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	GOVERNMENT COLLEGE FOR WOMEN GOHANA
• Name of the Head of the institution	SH DINESH KUMAR SAHARAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01263252032
• Mobile No:	9253188055
• Registered e-mail	gcgohanaprincipal@yahoo.com
• Alternate e-mail	gcwgohana81@gmail.com
• Address	Near Sadar Police Station, Jind Road, Gohana
• City/Town	Gohana
• State/UT	Haryana
• Pin Code	131301
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN, SONEPAT
• Name of the IQAC Coordinator	Mr. Ambrish Attri
• Phone No.	01263252032
• Alternate phone No.	9416293569
• Mobile	9416293569
• IQAC e-mail address	iqacgcwgohana@gmail.com
• Alternate e-mail address	gcwgohana81@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcwgohana.ac.in/images/142/DownloadForms/Forms2489.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.70	2004	16/02/2004	15/02/2009

6.Date of Establishment of IQAC

01/07/2017

7.Provide the list of funds by Central / State Government**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
All students of the college	Sports	DGHE HARYANA	2020 / 365	139000
All students of the college	women cell	DGHE HARYANA	2020 / 365	30000

All students of the college	Earn While You Learn	DGHE HARYANA	2020 / 365	100000
All students of the college	Library	DGHE HARYANA	2020 / 365	550000
All students of the college	Passport	DGHE HARYANA	2020 / 365	972000
All students of the college	Tour & Travel	DGHE HARYANA	2020 / 365	56000
All students of the college	Scholarship	DGHE HARYANA	2020 / 365	4765712
All students of the college	Grant for smart class ,language lab and conference room	DGHE HARYANA	2020 / 365	7268000
All students of the college	Science lab equipment	DGHE HARYANA	2020 / 365	50000
All students of the college	Office Expenses	DGHE HARYANA	2020 / 365	1986000
All students of the college	M & S	DGHE HARYANA	2020 / 365	737000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	8
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and 	No

compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Infrastructure Augmentation Health and Hygiene Mentorship Social Service Academic Environment Research Motivation	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Rain water Harvesting System	Established
Language Lab for all students	Established
Cleanliness of campus	Maintained
Guidance and counselling through placement cell	Participated
Motivation for academic growth of faculty members	Teachers allowed for various FDPs
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC	25/03/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-21	03/02/2022

15.Multidisciplinary / interdisciplinary**16.Academic bank of credits (ABC):****17.Skill development:****18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):****20.Distance education/online education:****Extended Profile****1.Programme**

1.1	362
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2029
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	460
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	548
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	63
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	54
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	38
Total number of Classrooms and Seminar halls	
4.2	150.81425
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	
Part B	

CURRICULAR ASPECTS**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

CURRICULAR ASPECTS

Our institution follows the university's curriculum as it is affiliated with Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur (Sonipat). The college implements the following actions for efficient curriculum delivery:

- When the Session of college starts, it gets the university's curriculum for all subjects and distributes it to all faculties and departments. The Principal of the College convenes a meeting with IQAC at the start of each academic session year to create general guidelines and frameworks to satisfy the needs of various courses at the departmental level.
- An orientation programme for all students, particularly those at the entry level, is held one day before to the start of classes, during which relevant information is provided to the students.
- The timetable is prepared by committee that takes into account infrastructure and laboratory needs.
- All teaching faculty prepare a lesson plan that demonstrates a clear-cut action plan of the curriculum according to the time limit, which is uploaded on the internet and posted on the notice board for easy access by students.
- Faculty additionally assist students by offering notes and proposing curriculum-related references, and the College library is updated on a regular basis to provide books to students according to curriculum needs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gcwgohana.ac.in/Home

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of the new academic session, the college's IQAC

ensures that the college's academic calendar is in compliance with the academic calendar obtained from Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur (Sonipat), and that constant internal review is conducted. The academic calendar lists important events such as the graduation curriculum and internal test schedules. It gives the term-end examination dates. The academic calendar also includes tentative dates for practical and theoretical tests. All academic calendar, assessment, and internal process information is posted on the college website prior to each academic session, and information on the activity calendar, schedule, and other topics is presented during the induction programme. The college notice board is updated regularly with information about all activities. Before the start of the academic year, the college's IQAC drew out the academic calendar and submitted and uploaded department-wise and teacher-wise timetables on college website. Heads of the department and convener of many committees prepare a list of the tasks that need to be planned in order to manage the teaching time and organise them as efficiently as feasible. The science department's practical exams, as well as other practical subjects, are held within the university's time frame. The practical examiner is selected from the panel prescribed by the university, and the college administration makes the required arrangements for the tests to go well. Practical exam results are generated in a timely manner.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gcwgohana.ac.in/images/142/DownloadForms/Forms2489.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

253

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

253

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender, ecology, and sustainability, as well as human values and professional ethics, have all been incorporated into the curriculum. Various cells, such as the women's cell, the legal literacy cell, and the National Service Society, NCC and YRC have also been founded to educate students about these concerns.

Within and across disciplines, Generic Electives, Skill Enhancement Courses, and Ability Enhancement Compulsory Courses are given to assist students critically explore topics such as gender, ecology, and ethics. This university incorporated an EVS paper as a required course to educate students on environmental issues, natural and biotic resources, pollution dangers, and mitigation strategies.

The subject of Advertisement is part of the B.Com. and M.Com curriculum. Excessive fear and sexual appeal, immoral language, fraudulent claims, and misleading comparisons should not be used by the advertiser.

Some subjects like E-Commerce and Business Ethics of B.Com Programme describe the professionally accepted standards of personal, human behavior at workplace and guiding principles.

The B.Sc Medical curriculum is designed to give students with the required information about the environment, including the link between humans and other biotic and abiotic components, as well as their unique ecosystem. Economic Botany is also part of the curriculum that gives information about plant parts and alkaloids that can be utilised to treat the condition

Students in the Geography department study Human Geography and Physical Geography, which teaches them about environmental degradation caused by the deterioration of natural resources such as

air, water, and soil.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

337

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
3060	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

332

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This institution has different students from the different areas i.e. rural and urban. Every academic session begins with an orientation program to make students familiar with college faculty course, different infrastructure facilities etc. The institution assesses the learning level of the students in the following way:

- Initially, a general introduction of students is taken to know their area of interest, knowledge of the course and the level of their learning needs.
- During the teaching days, teachers adopt various methods i.e. class room tests, group discussions and presentations to assess the slow learners and advanced learners.
- college also follows the concept of mentor-mentee. Mentors are assigned to students to evaluate their learning capability. It also helps to overcome their academic and stress related issues.

Different measures are taken for slow and advanced learners:

- For slow learners, special attention is given by teachers during the classes.
- Assessing their problems and motivate them in achieving their academic goals by providing them notes and assignments.
- Advance learners are appreciated by awarding monetary prizes and certificates in annual prize distribution function. One outstanding student of each course is rewarded by college in this function.

various cells of college organize workshops for enhancing their multiple skills.

File Description	Documents
Link for additional Information	nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2029	63

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In teaching-learning process the institution uses the student-centric approach so that students can link theory with practice. In case of experiential learning, all the labs of the college like Botany, Zoology, Physics, Computer, Geography and Chemistry labs are well equipped to accomplish the experimental process need of students. The College also has smart class rooms for inculcating the usage of e-resources technologies. Students are motivated to give their power point presentations. Participative learning is involved by adopting group discussion and seminars in class rooms. Students are motivated to raise questions during class room sessions and searching answers from different sources. Subjects societies of college organized different contests like quiz, debate, essay-writing, rangoli making competition etc. Further poster making competition and science exhibition competition are used to strengthen the knowledge. NSS, Women Cell, Legal Literacy Cell, YRC and Placement Cell organize numerous activities where girl students actively participate. It provides a platform for enhancing their creativity, critical thinking and scientific acumen. It all helps the students to transform them in becoming lifelong learners and innovators. Women cell of the college also organizes the self-defense training and various extension lectures on women empowerment.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT tools for more effective delivery of content to the students. There are five smart classrooms in the campus equipped with all necessary ICT tools like audio video facility, LED Screen/ Touch panel, Web Camera, Visualizer and Internet connection. There is a smart conference room for interaction of students with resource persons through video conferencing. There is a seminar hall equipped with projector and digital podium for seminars and presentations. The computer labs are equipped with ICT tools like computer systems/projector/internet connections etc. Teachers use power point presentations, video lectures and other digital platforms for delivery of lecture. Many teachers have their own YouTube channels. During this session online classes were held by faculties via Google meet and e-content study material was also shared with students via Google Class Room, E-mails, Whatsapp Group etc. There is an ICT tools enabled language lab for English, Hindi and Sanskrit language. There is a browsing center for students having computer system with internet connection in college library. The books are issued in the library through SOUL Software. The faculty most often uses ICT tools for routine tasks like record keeping, lesson plan development, basic information searches etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

320.5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has followed a transparent and robust internal assessment and try to make an internal assessment system. As per B.P.S.M.V, Khanpur Kalan (Sonepat), internal assessment is of 20 marks in all UG classes and PG classes on the basis of two handwritten assignments, one class test and their attendance. At the beginning of the semester, every teacher inform his/her students about schedule and criteria of internal assessment. Additionally, teacher provides them the topics of respective class test as well assignments. The students are allowed to discuss the topics of test and assignments accordingly. One test is compulsory for internal assessment but teachers conduct multiple tests to assess the students and their marks are aggregated to all of the internal assessment marks. In addition to university norms we also follow various innovative methods like presentations, group discussion and debate are used to assess student's communication skills, clarity of concepts and learning abilities. These assignments help the teacher in evaluating student capabilities. Internal assessment is shared with students before submitting them to the internal assessment committee. Internal assessment is always displayed on notice board before submission to the university. A reasonable window is provided to students for reporting the inaccuracies, discrepancies, and omission to the internal Assessment committee for necessary action. The Internal assessment committee will solve all the grievances and discrepancies regarding the internal assessment of students and will take necessary action.

File Description	Documents
Any additional information	View File
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

Our college is affiliated to B.P.S.M.V, Khanpur Kalan (Sonepat) and follow the instruction of the university in the matters of scheduling of internal examination. University provides question papers regularly and also appoint observers/ flying members for observing the examination centre. The college collects absentee fine of students on time and issues admit card one week before the commencement of the exams (through proper notification) so that all grievances regarding admit card could be resolved. Exam centre of college properly settled before one day of exam and seating plan is also displayed timely so that any grievances regarding that could be resolved before the start of the examination. Internal assessment tests are prepared as per the direction of the affiliating university and informed to students well in advance. Any grievances with the test results are handled properly by the concerned teachers and same is endorsed by the head of the departments. For this purpose, the institution has constituted a grievances redressal committee presided over by the principal and a few senior faculty members along with registrar of the college . All the grievances are resolved timely. All the grievances like non-availability of internal assessment record of students, the difference in university awarded marks and original awarded marks by the teacher are solved by the committee by sending list of original awarded marks with application of complaint to university for necessary action.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college website as well as annual report state the mission and objective of different departments of the college. The college has formulated the programs and course outcomes for all programs offered by various faculties in the college. These outcomes as stated have been displayed on the college website to facilitate access to various stakeholders including the students and teachers. Program-specific outcomes of all departments also highlight the career option open to students after completion of the program. A list of faculty members with contact numbers is displayed on the website and beside notice board. The incharge stake calls for resolving all the

queries of students and parents accordingly . Course outcome is also communicated with students through the induction programs, mentor classes etc. Weekly Lesson plan of all courses is also uploaded on the college website and displayed on notice board and all the teachers follow strictly the same for completing the course. In the beginning, the teachers explain program outcomes, course outcomes in their respective classes to the students at the beginning of each semester. Teachers of all departments tackle all the doubts and confusion by informing what the students will gain through different subjects. The college website committee regularly update the college website regarding the academic calendar. The courses and program outcomes are available on the institute website i.e. www.gcwgohana.ac.in.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college uses direct and indirect methods for evaluating the attainment of program and course outcomes. The examinations and observations of students' knowledge or skills are conducted against measurable course outcomes. Program outcome, program-specific outcome, and course outcome are evaluated by teachers for their internal assessment (20 marks). Assessment is done on the basis of assignments, class tests, presentations and practicals etc. At the end of the semester, course outcomes of students are evaluated by the university through semester-end examinations. The internal assessment is done by the faculty members to measure the attainment of course outcomes of students so that they can overcome their weaknesses and perform better in the semester and ensuing examinations of the university. The semester-end final examination conducted by the university contributes towards the Summative Assessment of the students as per the university schedule available on the university website. Level of course outcome attainment is measured by comparing the pass percentage of college students with a pass percentage of the university. Consequently, many students of the college won prizes and brought positions for the institution at intra college, inter-college and university level co-

curricularcompetitions mentioned above.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

548

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gcwgohana.ac.in/MenuData?Menu=R40IbUfY2TA=>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

8

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College conducts many neighborhood community activities. Following events were organized during the session:

- On 18th November NSS units of college organized a one day camp in the college.
- Cleanliness Drive was organized at College Premises. A fact worthy of mention is that not just the NSS volunteers but all the teaching and non-teaching staff of the college also participated in this cleanliness drive actively.
- NSS volunteers of the college visited Orphanage home Sapna Bal Kunj at Khanpur Kalan village and interacted with the orphans.
- A Seven day special camp was organized by NSS at Barota village with the aim that volunteers will aware the surrounding people to fight against Covid-19.
- Mr. Harish Bhardwaj, Senior Advocate, delivered a lecture on

Legal Rights of Women in the NSS camp. Dr. Sabena, Gynecologist, also delivered a lecture on personal hygiene of women.

- A rally on " Beti- Bachao Beti-Padhao" was organized by the volunteers who participated in a procession through village streets and made the villagers aware about girls education.
- A testing camp of HIV-AIDS was conducted in the College. The doctor from Civil Hospital, Gohana visited the college campus who delivered a lecture on the importance of being tested for HIV.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

31

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2213

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus area

17284 square yards

Class rooms

37 Classroom

Laboratories

15 Labs including 1Botany, 2 Chemistry, 3 Computer Science, 1Zoology , 6 Geography and 2 Labs for Physics

Seminar halls with ICT facilities

One Seminar Hall fully Air-conditioned with all ITC Facilities

Botany

Botany department includes one Botany lab and one Botanical garden. Botany Lab includes specimens related to practicals and material & apparatus to perform various practicals.

chemistry

Department of chemistry has two well established laboratories, each having dimensions of 34 ft.*24 ft.; two store rooms - one for

chemicals and the other for instruments and apparatus and one balance room for weighing purposes. 20 students can work simultaneously in each laboratory.

Geography

Geography department have six well equipped laboratories for practicals.

Physics

This department has two laboratories equipped with UG level equipments. Department has one dark room in one lab for optics experiments.

Computer Science

College has 4 computer labs with 68 computers which are connected to internet. Out these 21 computers with latest configuration have special software for language lab to learn English and Sanskrit communication. All the computers in these labs can be accessed by students and staff.

Zoology

One practical lab with seating capacity of 20 students. Major equipments includes fish aquarium, oven microtome, compound microscope, waterbath etc.

Other

1 IQAC/NAAC Room, 1 Bursar Room, 1Registrar Room, 1 Cultural Room, 1 NSS Room, 1Ncc Room, 1Sports Room, 4 Staff Room, 1 Record Room, 1 Edusat Room

Newly Added

4 Smart Class, 1 Language lab, 1 Conference room, 16 CCTV

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is dedicated to providing students with a robust infrastructure that will allow them to thrive holistically. It has appropriate amenities for cultural activities, indoor and outdoor sports, and other student & faculty assistance.

College established a distinct cultural committee to host intercollege and intracollege competitions.. Every year, this committee hosts a "Talent Hunt" for freshmen and a "Inderdhnush" programme in which students compete in a variety of activities including as dancing, singing, poetry, imitation, and skits to demonstrate their abilities. Students perform diverse cultural acts on two open stages on the college campus. Besides it, a multi-purpose hall with all ICT enabled equipment and fully air-conditioned seating capacity of 400 is also available for various programme and cultural activities.

The institute includes a well-kept sports ground that is conducive to outdoor activities (e.g. Athletics, Kabbadi, Cricket, KhoKho, volley ball, hand ball, badminton). Indoor games i.e. Chess, Boxing, Table tennis, Carom board are well flourished on the campus. The college has javelin, hammer, shot-put, discus, high jump stand, volleyball, badminton rackets, T.T. table, T.T rackets, carom board, boxing gloves, and a well-equipped multi gymnasium, among other sports equipment. Yoga classes are held on the sports field. Every year, the college hosts a college-level athletic meet to provide students with a platform.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

96.66504

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is automated using Integrated Library Management System (ILMS) computerized with SOUL 2.0 Software.

Building is centrally located and well laid out and maintains the right atmosphere for learning. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It provides magazines and newspapers for general reading. The library also houses rich reference collection viz. Encyclopedia Britannica, Encyclopedia Americana, Specific Subject Encyclopedias, Year Books Atlases and other reference material.

The library also provides access to Internet as well as CD/DVD based electronic resources. Each library has adequate number of terminals

to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/ printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. Initiatives taken by the College, are the following:

1. Free Wi - Fi, internet access, download and printout facilities have been provided.
2. Reprographic facilities.
3. Organization of Book Exhibition/Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for purchase of books through department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gcwgohana.ac.in/Data?Menu=GGpWxWJuSX8=&SubMenu=1QtmyVCV0sw=

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.27 Lakh

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****173**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

College has 4 computer labs with 75 computers with 10 printers which are connected to internet. Out these 21 computers with latest configuration have special software for language lab to learn English and Sanskrit communication. All the computers in these labs can be accessed by students and staff. All computer systems are well maintained and upgraded on regular basis with necessary software like MS Windows, Ms Office, C Compiler. The entire college campus is covered with a leased line of 50MBPS for providing uninterrupted internet connectivity to students and staff. To provide quality education, improve student engagement and knowledge up gradation, College has 5 smart class rooms equipped with modern ICT tool facilities. There is a well equipped conference room to organize various events and activities. All the teachers are well trained to deliver lecture using these smart classrooms so that maximize the interest of students to learn the concepts. Maximum area of the campus has Wi-Fi access facility for internet including college library, Staff rooms, offices etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

150.81425

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are predefined policies and procedure for utilization and maintenance of academic, physical and other support facilities. The Principal along with HODs and conveners of various committes like Property Committee, Auction Committee, cleanness and maintainness committee etc. keep an eye on the quality and requirement of various equipments and infrastructure of the college. For this purpose, a number of committees have been constituted such as Purchase, Construction, Repair, College Property, ICT facilities, Library, Cultural, Sports etc. After their approval, purchase committee along with Construction and Repair committee facilitates further action as per the College/ State Government. Likewise all the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal and the same process is followed for the purchase of various equipments, books and other materials. To maintain the transparency in financial matters Bursar is appointed. Quotations are invited for item having value of more than Rs. 500/. The order is placed after negotiations to the lowest bidder. In order to provide speedy and efficient service, library cards are issued to the students. We have question bank in the library and students are also provided question papers of their previous exams. Thus the students are given a healthy environment for learning as well as making notes. Every year we add new books as per new syllabus to the library. The college maintains its facilities like Parking, Generator, RO, Canteen etc. on a regular basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

689

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

112

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

70

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student elections were allowed by the Haryana Government for the 2018-19 session only. Before and after the 2018-19 session student Council elections were prohibited according to Government norms. But we have student's representations in various administrative committees and bodies at the college level, which gives an opportunity to students to acquire the sort of communication planning and organizational skills, which will benefit them in their future life. Additionally, NCC cadets, NSS and YRC volunteers of college took an active part in many activities like presenting the view of students in front of the College Council, mentoring the new students in their induction program, and also helping the college in organizing various activities like sports day, cultural function, and annual function. The IQAC cell of the college with the active involvement of student representatives gives valuable contributions to academic and administrative activities in the college. The student editors have an important role in the Editorial Board of the college magazine "Bhairavi" through their active participation and thought process. The college has a high-spirited motivated environment to promote effective participation and engagement of students in various artistic activities like debate, dance, dramatics, the fine arts, music, best out of waste, creative writing, and photography. The students of the college are groomed by the placement cell committee through faculty guidance, various pathway career counseling programs, and extension lectures for their bright future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As we know that an individual's intellectual and social stimulation begins from the college, so alumni association has an important role in transferring thoughts and experiences from one generation to other. Government College for women, Gohana also has an active and registered alumni association with the name "Alumni Association Govt. College for Women, Gohana" and registration no. "01797", whose president is Mr. Rajesh Kumar (who works as a web developer). The association work with college management in the overall development of the college. It's not only about the studies or grades of graduating students but it's about all-around development and that's what the alumni association helps in achieving these goals. Alumni share their experiences that help in career building of the freshers. Such interactions act as foundation stones for new students. The alumni association shares their thoughts with college

administration for the upliftment of present facilities and adding some facilities for the betterment of the college and organizes various activities like blood donation camp, tree plantation, etc. The alumni association also provides a platform to form new friendships and business relationships with people of similar background.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

"Developing growth mindset of young girls in order to become competent in conquering life's obstacles."

Mission:

"To strive for providing young girls with quality, skilled-based education and nurturing learning environment blending of traditional and latest technology to empower them."

The Principal of the college has complete freedom to function in an independent manner to the vision and mission of the college. The principal maintains regular and active interaction with all stakeholders for motivating and encouraging them for the overall academic growth and development of the college. The next level of management is the staff council which constitutes the principal, staff secretary and two faculty members of the college. Staff council committee holds regular meetings with the principal to

discuss the needs of infrastructure, manpower and developmental plans for smooth running of the academic session. The Principal of the college works through different committees and cells comprising of teaching and non-teaching staff. Different policies and plans of the college are made and implemented through these committees and cells to fulfill the needs of the students as per the vision and mission of the college.

File Description	Documents
Paste link for additional information	http://gcwgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=ROFj+/eyOLA=
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has its own culture of decentralization and participative management towards academic and administrative functioning. The participative work runs at two different levels including the head of the institution and teaching and non-teaching staff with students. The Principal mentors the overall functioning of the college besides being the chairperson of the IQAC. The Principal in consultation with all the College Council, faculty members and non-teaching staff nominates the members of different committees for planning and implementation of different curricular, co-curricular and other activities of the college. All the academic activities of the college are designed and performed by the committee in-charges as per the directions of Higher Education Department, Haryana. Different committees are constituted for the current academic session such as College Council, College Sports Board, Central Purchase, Repair and Renovation, Library Committee, N.C.C., N.S.S., Anti Ragging, Cultural Committee, Discipline Committee, Internal Quality Assurance Cell etc. Students are encouraged and empowered to play important role in different activities of the institute. The decentralization is further reinforced by nominating/selecting students editors, class representatives and student members in different cells such as Women Cell etc. Non-teaching staff members also find due place in various committees and participate in staff meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Planning (2020-2021)

Teaching learning process:

- Academic planning according to university Academic Calendar
- Preparation of Lesson Plan. Development of teaching plan
- Use of more teaching aids and adopt more ICT tools
- Promote research culture & facilities
- Provide mentoring and personal support

Leadership and participative management:

- Prescribe duties, responsibilities and accountability
- Establishment of functional committees

Internal Quality Assurance System:

- Establishment of IQAC done
- Formation of Quality Monitoring Committee & functionin
- Periodic check & guidance for quality improvement
- Promoting best practices
- Annual report preparation & submission

Good governance:

- Vision, Mission development & their articulation in every key position
- Establishing E governance
- Leadership development through decentralization
- Establishing fair and transparent performance appraisal system

Financial management:

- Effective functioning of purchase committee
- Plans for Emergency Fund

- Budget formulation & approval through Finance Committee

Institute - Industry Interaction:

- Formation of industry institute interaction cell
- MoUs with industries
- Support for internships, visits, trainings, guest lectures
- Providing career guidance

Research and innovation:

- Establish and develop Laboratories with more research facility

Alumni Interaction:

- Data base creation, Regular interactions with alumni and networking
- Recognition of successful alumni

Physical Infrastructure:

- Infrastructure building development & modification
- Smart Class rooms, Tutorials, Seminar halls
- Plantations
- Rain-water harvesting
- Hygiene, zero plastic & green campus

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College for Women, Gohana has a well-defined structure of administration for systematic functioning of the college. On the basis of hierarchy, the Principal is the supreme decision making body with active participation of teaching staff especially the HODs of the every department. Before implementing any new policy, decision are made with the agreement of Principal, College Council

and the teaching staff as well. The aim is to meet the quality policy and objectives of the college. The infrastructural facilities of the college are maintained by Principal and the various committees .The Principal is accountable for academic and disciplinary matters. Various committees are constituted at the start of each academic session to lead the college to the path of success through proper policies. The Academic council of the college works in harmony with Principal for proper execution of the policies. Academic Council of the college is entitled to implement policies concerning the academic issues. Frequent meetings are held on regular basis to ensure better academic results.. Responsibilities are delegated to them based on their competence, commitment and aptitude to meet the institutional objectives. IQAC of the college functions with the prime intention to attain quality amelioration and subsistence.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being Haryana Government Maintained Institution, the college has provision for following welfare measures for teaching and non-teaching staff:

1. Medical leave
2. Medical Reimbursement
3. Child Care Leave to Women Employees
4. Casual leave/ Restricted Holidays
5. Earned leave
6. Children Education Allowance
7. Group Insurance Scheme
8. Loan
9. Wheat Advance Loan (for D-group staff only)
10. Leave Travel Concession
11. Academic/Duty leave is granted to the teacher for conducting examinations, attend Conferences/Seminar/Symposia and official meetings.
12. Ex-gratia Scheme
13. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 are covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per Government norms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

22

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of teaching and non-teaching staff of the college is carried out by DHE through the Principal as per Haryana Govt. rule. Every year teachers are required to fill Annual Confidential Report in which they are required to give information regarding classes they taught & university results, application of new teaching methods in the classes, Research wrote during the year including participation, presentation of Research Papers in National/International Seminars/Conferences, publications of research articles and textbooks, In-Service training, extra classes for weak students; Contribution in the college activities and in college administration as member of different committees; no. of days spent in admission, teaching, evaluation, examination work; maintain cordial relation with the administration, etc. Internally teachers' performance is evaluated on the above indicators. In addition, teachers are also required to minimum score (API Score) spreading over three categories for the promotion under the CAS scheme of the UGC and affiliating University. This evaluation is done by the IQAC of the college.

The performance appraisal of non-teaching staff is equally important for the efficient running of the institution. Non-Teaching Staff members are assessed through the Annual Confidential Report (ACR).

File Description	Documents
Paste link for additional information	http://112.196.99.108/ACR/Login.aspx
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal & External Financial Audit implies the examination of books of accounts and related documents of college in order to estimate their accuracy, completeness, and regularity. The internal financial audit is inspected by the local governing body of the district level. One or more auditor visits to the college for inspection of Fund cash book. The statement of income and expenditure are mentioned separately in fund cash book. The auditors examine the correctness of income and expenditure statements of the institution. The auditors keep an eye on all the payments of particular expenditure are come out from relevant funds.

The external financial audit is conducted through the audit cell of the Auditor from O/o Principal, Account General of Haryana, Chandigarh. The auditors visit physically to inspect the Govt Grant Cashbook of Institution. Various types of Govt. Grants allotted to college by Directorate of Higher Education. The auditor inspects all the vouchers of every grant month-wise to ensure that all the expenditures are made from a particular grant as per the need and requirements of the college. The final audit inspection report was received by the college after settled down all the objections raised by the auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The main source of funding of college is the grant provided through DHE and the fund/fees collected from the students. The grants are utilized to meet the expenses towards the salary of college staff. The amount of money collected from students as the annual fees are used to meet the expenditure of routine works of college. The college ensures proper utilization of resources through combined efforts of Principal, bursar, convener of concerned committee and all the staff members of college. The convener of the grant calls a meeting of the head of departments (HODs) in the principal office along with bursar. The total grant is distributed among the various departments depending on their demands. After that, the departmentwise committee constituted spend the grant on the requirement of laboratories. The minutes of that meeting and distribution of grant is prepared. The committee is responsible for the utilization of grants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality provider and controller. Since quality

enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards the realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institution. Its success depends upon the sense of belongingness and participation in the overall functioning of the institution. IQAC has the potential to become a vehicle for ushering in quality enhancement. The Internal Quality Assurance Cell (IQAC) has become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality. All the quality assurance mechanisms across academic, planning and administration, which was earlier independently governed and implemented at different levels, are now supervised by the IQAC. IQAC has initiated the process of the development of quality benchmarks for the academic and administrative activities of college.

File Description	Documents
Paste link for additional information	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A large number of efforts are made by the IQAC of college such as:

- 1) A number of lecturers keep attending national and international seminars.
- 2) Various extension lectures are arranged under Women Cell & Placement Cell.
- 3) Sports facilities are available to all the students during college hours. Athletic Meet is an annual program celebrated in the college.
- 4) Alumni Association has been formed.
- 5) New subject books and competitive exam books are purchased under library and placement cell.

6) Grievance Cell is constituted to deal with the problem/grievance of the students if any.

7) Mentor-Mentee meeting a regular feature where students are motivated to share their problems with their mentors and their problems with their mentors.

8) CCTV cameras are installed for the security of the students.

9) Arrangements for drinking water.

10) A new block of 06 teaching rooms has been constituted in the college.

11) National Days are celebrated in true spirits.

Apart from all these activities, to ensure quality education, the teaching-learning process is thoroughly monitored and often reviewed along with its structures and methodologies of operations and learning outcomes by the IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity: College is an active promoter of gender equity initiatives with multiple activities related to gender sensitivity on the campus. College has a well-developed women cell that organizes various activities regarding women empowerment & Gender equity. An international workshop was organized on "Women leadership matters on 13-10-2020. Slogan writing, Poster making and Essay writing competition competitions were organized on 01-02-2021. Currently, Women cells organized an extension lecture on " Role of women education on women empowerment" on 05-02-2021. Also, an Extension lecture , Declamation competition and Essay writing competitions were organized on 09-02-2021 on the topic "Stress management"

Safety and security- Campus safety and security is a team effort that involves the co-operation of all concerned students, faculty and administrative staff. In this context discipline committee, the sexual harassment committee and women cell committee are constituted. Under its banner self-defense workshop for girls has also organized ,so that they can look after their safety and security outside the college campus too.

Counseling- Mentor-Mentee groups are formed in the college. A friendly environment is provided by the mentor in the group and problems of the students are solved immediately.

Common Room- Girls students of the college have been provided with a spacious and comfortable girls common room. This room is equipped with comfortable chairs. This room is properly ventilated to provide

a friendly environment for students. A women helper is available whenever required.

File Description	Documents
Annual gender sensitization action plan	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid Waste Management:- Many dust bins of big size are placed at common locations of the college to put the garbage inside them and to keep the campus neat & clean. Awareness of segregation of waste is created and blue, green and red dust bins are used. Then it is the responsibility of the municipal committee to dispose of this garbage at the dumping site.

2. Liquid waste Management - Practical labs like Chemistry, Botany, and Zoology have taken measures to ensure that all the chemicals are diluted before discarding in the washbasin. Glassware used in the laboratory is washed and rinsed with the least quantity of water. Inorganic Waste is neutralized before disposal. The liquid waste of

the municipal committee sewerage line is used to flow out the liquid waste of the college.

3. Biomedical waste management:- No biomedical waste is produced on the college campus.

4. E-Waste Management:- The non-functional computers, pieces of equipment and its peripherals are safely disposed off. The waste compact disk is used by the students for decoration and participation in competitions like science exhibition.

5. Waste recycling system:- Waste is not recycled in this college. Total waste is disposed off by the municipal committee.

6. Hazardous chemicals and radioactive waste management:- No laboratory of this college use any chemical which is hazardous to the health of living beings.

* A Waste management committee has been constituted for monitoring of all types of waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	D. Any 1 of the above

reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College conducts neighborhood community activities through environment protection, blood donation camps, Republic & Independence day celebration, Yoga camp on Yoga day, motivation lectures on different fields, rally on safety & empowerment of women NSS and Women Cell, Swachhata Abhiyan, etc. The important activities include Celebration of NSS Day, Gandhi Jayanti, World AIDS Day, International peace Day, Anti drug day, National Youth day, International Youth Day, Science Day Anti Tobacco Campaign. Participation in Community development Programs, Health and Hygiene Awareness Programs, AIDS Awareness Program, Gender Sensitizing Program, and Environmental Awareness Programs, Computer Awareness Program by Quiz PPT Presentation. Faculty members are encouraged to attend workshops, seminars, and conferences organized by government. Teamwork, Leadership Skills, Time Management, Effective Communication Skills, and Effective Decision Making are a few things that students learn while participating in and organizing various projects and programs under extension activities. The students get a wonderful platform to mingle with each other and learn about the culture, traditions, and values of people & society. The Extension activity also inculcates the value of gender equality, humanity and the notion of equal rights. Some of the extension activities organized by the College such as Drugs Prevention Camps also create awareness about bad social practices in the society and prepares them for the eradication of it. The Extension activities conducted through NSS are useful in sensitizing few social issues

like the Dowry system, Superstition, Casteism, Gender Inequality, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In our Institution, the majority of students come from nearby rural areas. The College believes and promotes students for ethical and moral activities and trying to add social values to society, grooming the students as responsible citizens of India. The students are taught by various academic and co-curricular activities that emphasize on constitutional fundamental rights thereby promoting them with moral obligations.

The atmosphere of the college inspires the students to protect and improve the natural environment by tree plantations and water conservation. The inclusive approach is enhanced among students to develop the scientific temper, humanism and the spirit of inquiry and reform. There is regular celebration of the Independence Day and the Republic Day every year with the wide participation of staff and students to remind them about the sacrifices made by our freedom fighters in the National Movement.

Besides this, the celebration of Voters' Day, Constitution Day, Hindi Diwas, Birth anniversaries of different national leaders and other such occasions are instrumental in sensitizing students and staff about the constitutional values of India. The NSS and NCC units are actively engaged in inculcating among students a basic understanding about their role towards society. 'Not Me But You' is the mantra given to the students by NSS activities. The students of Political Science learn in detail about the specificities of constitutional obligations.

Thus, there are different mediums used by the college administration and teachers to sensitize students and employees about

constitutional obligations.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our country people of different cultures and languages live together with peace and harmony and celebrate festivals like Gandhi Jayanti, Independence Day and republic day etc. Our college celebrates various national and cultural festivals for teaching them about the reason and significance of these festivals. The college celebrates 26th January every year, for reminding the students about the constitution of the country and the need to abide by it all the time. The celebration includes the unfurling of the national flag and addressing the students with a warm message of nationalism by the principal of the college. Independence day is celebrated every year

on 15th August with the same zest and zeal to mark the independence of India. Like republic day, the faculty, staff, and students of the college all come together to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout. The College observes the following days regularly Hindi Diwas, 12th January - National Youth Day , 28th February - National Science Day , 15th August-Independence day, 24th September - NSS Day, 2nd October - Gandhi Jayanthi, International Yoga Day, International AIDS Day etc . These activities are organized by staff and students of the College by initiating many events like Organizing lectures, meetings, and exhibitions, Conducting awareness camps etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice-1

Title : Skill based education

Objectives:

- To give industry exposure and skill-based education to students.

The Context: This practice aims to develop their skills along with academics.

The Practice: College organised one week workshop on "short-term English Speaking", "one day workshop on bio-data writing", internship program and various extension lectures to improve skills. College has completed five add-on courses as per

DGHE.College has signed an MOU with Atul Insecticides India.

Evidence of success: overall beneficiaries from above mentioned activities were 664.

Problems encountered and resources required:

- Lack of internet facility in rural area.

Best practice-2

Title : E-Learning Initiative

Objectives:

1. To allow students to continue their academic activities during the Covid-19 pandemic lockdown.
2. To encourage faculty members to devote their time to the teaching-learning process in an innovative way during pandemic.

The Context :College has begin offeringof online teaching.Consequently, our college has begun offering online classes via Google Classroom, WhatsApp groups, Zoom, and Google Meet.

The Practice: All faculty members have created Google classes on the Google Classroom app.All teachers publish e-contents on a regular basis to the college MIS portal and the Google Classrooms app.

Evidence of success :

- Various Smart Class rooms and conference room with full latest ICT amenities have been established to develop and upload e- content on MIS portal.

Problems encountered and resources required:

- In remote locations, there is a lack of infrastructure for students to fully adoption of e-learning platform of the college.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: Women empowerment

Objective:

The majority of our college's students are from rural areas. The goal of the institution is to encourage female education and enable them to become responsible citizens. Women's cell, NSS, NCC, YRC, and Legal Literacy Cell provide a forum for girls to share their experiences and opinions on their rights and responsibilities. Various activities like extension lecture and workshops are organised for women empowerment. Environment protection, blood donation camps, Republic and Independence Day celebrations, Yoga camp on Yoga Day, Swachhata Abhiyan, motivational lectures on various fields, rally on safety and empowerment of women by NSS and Women Cell, and so on are some of the community activities that the College participates in. Volunteers in Barota village also performed a play to raise awareness about the disease covid-19. A rally on "Beti- Bachao Beti-Padhao" was organised by volunteers to raise awareness about girls' education. They are also given the opportunity to obtain a free passport through the Passport Assistance Program.

Evidence of Success:

After completing various programmes and activities, it has been noticed that the majority of students participate in numerous competitions outside of the institution and hold diverse positions. During the year, 350 students took advantage of the free passport programme.

Problems encountered: Because the majority of females come from rural backgrounds, their parents' mindset has a role in their overall development. Due to transportation issues, rural region girls commuting from villages are unable to participate in such activities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

During the upcoming session, the institution will make every effort to complete the following tasks:

- Providing help desk and career counselling services on campus to ensure the seamless completion of the online admissions procedure for students.
- The institution ensures that the curriculum is delivered effectively by adhering to the academic calendar, creating well-prepared lesson plans, and adhering to university regulations.
- Making an attempt to introduce more courses to students at both the undergraduate and post-graduate levels so that they have more options for their academic futures.
- Encourage more girl students to participate in sports and thrive in them.
- Under the direction of the English department, the institution will focus more on students' soft skills and personality development by hosting workshops and seminars on communication, soft skills, public speaking, and personality development.
- More emphasis will be placed on imparting entrepreneurship education to girl students through skill-oriented workshops, extended lectures, seminars, and industry trips, which will help them become more socially and economically self-reliant.
- To ensure the green audit of the campus.
- Attention will be given on various community outreach programmes through NSS, NCC and YRC.
- Use of the language lab in a proper and consistent manner to improve students' communication skills.
- Our institution will take the lead in ensuring that solar energy is properly implemented as an energy-saving solution.
- To make sure that e-resources are used appropriately both in administration and academic as well.
- Taking extra steps to make the campus more accessible to students with disabilities and to remove barriers.