



# GOVT. COLLEGE FOR WOMEN, GOHANA

Ph.: 01263-252032

NEAR JIND MOR, GOHANA (SONEPAT)

Email: gcwgohana81@gmail.com  
Website : www.gcwgohana.ac.in

Ref. No. GCWG/21/1460

Dated : 13/08/21

## Policy and Procedure for Slow and Advanced Learners

Policy for Slow and Advanced Learners has been designed to assess the learning capacity of the students in each course and to provide guidance and assistance accordingly. The aim of this policy is to satisfy the needs of slow and advanced learners and ultimately to increase their competencies to succeed in future life.

### **Policy for the identification of slow and advanced learners:**

Initially screening of the student is done on the basis of the performance of their last class Examination. Higher percentage in the last examination will be considered as "ADVANCED LEARNER" and remaining will be considered as "SLOW LEARNER". After that, Course in-charges assess learning level of each student on the basis of class test performance along with classroom observations and interactions.

**For the identification of slow learners following criteria are taken into consideration.**

- Slow reaction time.
- Limited self-direction.
- Lack of motivation and interest.
- Lagging behind in dealing with higher order problems.
- Low capacity to comprehend core concepts and their application.

**For the identification of advanced learners following criteria are taken into consideration.**

- High grasping capacity.
- Quick responses.
- Self-directed and self-motivated.
- Strong mental ability to deal with higher order problems High potentials to comprehend and retain core concepts and their applications in appropriate situations.



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## Procedure to treat slow and advanced learners

Following measures are used to bring slow learners into mainstream:

- Guidance through mentor-mentee scheme.
- Individual attention.
- Techniques and practices to eliminate weaknesses or deficiencies such as suitable teaching methods, assignment writing practice, viva etc. to clarify the ideas and to reorganize the knowledge already attained.

Following measures are taken to nurture higher level learning capacity of advanced learners.

- Motivation to achieve higher goals in life.
- Guidance for competitive examination.
- Assistance to enhance the skills such as presentation, interview, group discussion, problem solving, critical thinking, creativity etc.
- Inspiration to complete supportive certificate courses available on various platforms such as SWAYAM, NPTEL, COURSE ERA etc.

Apart from the above measures for the slow and advanced learners, if course in-charges desire to adopt any other innovative measures which will serve the purpose, are appreciated.

  
Principal  
Govt. College for Women  
G.C.W. Gohana  
Gohana (Sonapat)

Office of the Principal G.C.W. Gohana (Sonipat)

Session(2021-22)

NOTICE

All the staff members are informed to follow the Policy and Procedure for Slow and Advanced Learners and maintain the record accordingly.

*S. M. 2*  
Principal  
Govt. College for Women  
Gohana (Sonapat)



**OFFICE OF THE PRINCIPAL GOVT. COLLEGE FOR WOMEN, GOHANA**

Memo No: GCWCG/21/1440-A OFFICE ORDER

Dt: 11/08/21

In continuation of this office order dated 11/08/2021 a complete IOAC committee is hereby composed with following members and office bearers:

S.N.	Name	Designation	Post
1.	Sh. Dinesh Kumar	Principal	Chair Person
2.	Sh. Ambrish Attri	Associate. Prof. (English)	Co-ordinator
3.	Dr. Jyoti Chahal	Asstt. Prof. (Commerce)	Member
4.	Sh. Mukesh Kumar	Associate. Prof. (English)	Member
5.	Ms. Lalita Rani	Asstt. Prof. (Commerce)	Member
6.	Sh. Virender	Asstt. Prof. (Geography)	Member
7.	Sh. Rajesh	Alumnus	Member
8.	Sh. Gulshan Virmani	Industrialist	Member
9.	Sh. Surender Vishwas	Social Activist	Member
10.	Sh. Sunil	Computer Centre Organizer	Member
11.	Ms. Shweta	Student (B.A.-3 <sup>rd</sup> Year)	Member

A copy is forwarded to all the members for necessary action.

*S. Kumar*  
Principal  
GCW Gohana Women  
Gohana (Sonapat)

Minutes of meeting of IQAC held on 15.07.2021




Session-2021-22

A meeting of IQAC Committee was organized on 15.07.2021 in the office of the Principal, GCWGohana and the following decisions were made:

1. A meeting was organized related to online class and examination mode.
2. Examination mode (online and offline) was decided according to the university norms.
3. Demand for new courses like B.A. Psychology, M.A. Political Science, M.A. Hindi, M.Sc. geography and B.C.A. was communicated to Department of Higher Education.
4. The H.O.D./Staff members were instructed for arrangements of classes and practicals of new demanded courses.

Committee Members :

Convenor

- i) 
- ii) 
- iii) Virender
- iv) 

Teacher's Signature.....

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**Minutes of meeting of IQAC held on 13.08.2021**

**Session-2021-22**


A meeting of IQAC Committee was organized on 13.08.2021 in the office of the Principal G.C.W. Gohana and following decisions were made:

1. Formation of annual administrative committee was given approval with focus on admission committee.
2. Instructions were given to Time table committee for framing time table and workload. The committee was also advised to prepare academic calendar for proposed session in accordance with affiliated university norms.
3. Lesson plans to be displayed on notice board as well as on college website.

Committee Members:

Convenor

- i) 
- ii) 
- iii) 
- iv) 

  
Principal  
Govt. College for Women  
Gohana (Sonapat)

Minutes of meeting of IQAC held on 14.09.2021




Session-2021-22

A meeting of IQAC Committee was organized on 14.09.2021 in the office of the Principal G.C.W.-Gohana and the following decisions were made:

1. Cleanliness and beautification committee was advised to maintain cleanliness and hygiene in college campus. They were instructed to maintain COVID guidelines.
2. Instructions were given to HOD for organizing induction program for fresh admitted students.

Committee Members :

(Convener)

- i) 
- ii) 
- iii) 
- iv) Virender

S. S. S. S.  
Principal  
Govt. College for Women  
Gohana (Sonapat)

2. Instructions were given to HOD for organizing induction program for

Minutes of meeting of IQAC held on 06.10.2021

Session-2021-22

A meeting of IQAC Committee was organized on 06.10.2021 in the office of the Principal G.C.W. Gohana and the following decisions were made:

1. Instructions were given for mentor-mentee allocation for current session.
2. NCC/NSS/YRC/Women Cell incharges were instructed to swing into action in the initial phase of session.
3. All committee are instructed to perform their duty and taking action in scheduled manner.
4. Discussions were held regarding motivation of teaching faculties dor such intellectual persuit as research work and Refresher courses etc.
5. Concerned incahrgees were instructed to ensure optimal utilization of smart classes and language lab.

Committee Members:

(Convenor)

- i) [Signature]
- ii) [Signature]
- iii) [Signature]
- iv) Virender

S. [Signature]  
Principal  
Govt. College for Women  
Gohana (Sonapat)



Minutes of meeting of IQAC held on 12.11.2021

Session-2021-22

A meeting of IQAC Committee was organized on 12.11.2021 in the office of the Principal, GCWGohana and the following decisions were made:

1. Instructions were given to all committee convenors to ensure timely utilization of grants for current session.
  2. Demand was put up to department of Higher Education Haryana for psychology teacher.
  3. Discussions were held with building committee for repair and renovations of girls wings to maintain safety and security of campus.
  4. Passport committee was instructed to motivate the students to participate in scheme as per Haryana Govt. guidelines.
- Principal, GCWGohana and the following decisions were made:
5. Different committee and departments were instructed to arrange the education tour and industry visit of students.
  6. Sports committee was directed to take initiative for training and participation in sports activities.

Committee Members:

(Convenors)

- i) [Signature]
- ii) [Signature]
- iii) [Signature]
- iv) Virender :-

[Signature]

Principal  
Govt. College for Women  
Gohana (Sonapat)

## Minutes of meeting of IQAC held on 06.12.2021




Session-2021-22

A meeting of IQAC Committee was organized on 06.12.2021 in the office of the Principal, GCW Gohana and the following decisions were made

1. Organization of Sports Meet with tentative schedule discussed
2. Women cell committee were instructed to organize the workshop for empowerment of girls.
3. AQAR for the session 2020-21 were discussed in detail.
4. Ensure the preparation for NAAC related task.
5. Teaching faculties are instructed to place their APIs before IQAC
6. Decision were taken to upgrade the girls common room.

Committee Members:

(Convener)

- i) 
- ii) 
- iii) 
- iv) Nirender

Sd/-

Principal  
Govt. College for Women  
Gohana (Sonapat)

**Minutes of meeting of IQAC held on 04.01.2022**

**Session-2021-22**

A meeting of IQAC Committee was organized on 04.01.2022 in the office of the Principal, GCW Gohana and the following decisions were made:

1. Instructions were given to Placement convenor to make arrangements for the placement fair.
2. Discussion was made about the best practices and institutional distinctiveness.
3. Instructions were given to follow the online classes due to increased case of covid as per the advisory of health ministry
4. Focus on the proceedings regarding tax calculation and timely deduction of TDS.

Committee members:

(Convenor)

- i) Anil
- ii) Anil
- iii) Anil
- iv) Virender

Salmi  
Principal  
Govt. College for Women  
Gohana (Sonapat)

### Minutes of meeting of IQAC held on 25.03.2022

#### Session-2021-22


A meeting of IQAC Committee was organized on 25.03.2022 in the office of the Principal, GCW Gohana and the following decisions were made:

1. All committees and cells were instructed for the proper utilization of grant.
2. A review was taken of the progress of NAAC preparations as well AQAP for session 2020-21 was also placed before IQAC committee for ensuring the proper and timely submission.
3. Further detailed discussion were made on to perform the various outreach community programmes as best practice of the college.

#### Committee Members:

(Convenor)

- i) 
- ii) 
- iii) 
- iv) Virender

  
 Principal  
 Govt. College for Women  
 Gohana (Sonapat)






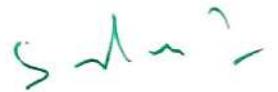
**Minutes of meeting of IQAC held on 18.04.2022****Session-2021-22**

A meeting of IQAC Committee was organized on 18.04.2022 in the office of the Principal, GCW Gohana and the following decisions were made:

1. Demand raised for the new courses (PGDCA, MA Hindi, BA with computer science, Home science, Physical education) for the upcoming session as per the DGHE instruction.
2. A tentative plan was made to organise One week environment awareness campaign at different rural location in collaboration with women cell and NCC.
3. Instructions were given to the faculties to accomplish the Add on courses in the continuation of prior guidelines.

Committee Members :  
(Convener)

- i) 
- ii) 
- iii) 
- iv) Virender



Principal  
Govt. College for Women  
Gohana (Sonepat)

### Minutes of meeting of IQAC held on 03.06.2022

#### Session-2021-22

A meeting of IQAC Committee was organized on 03.06.2022 in the office of the Principal, GCW Gohana and the following decisions were made:

1. Various committees were instructed to ensure their contribution in community outreach programs at different villages and perform different activities like tree plantation , anti Tabaco campaign , help to poor and deprived students.
2. Cultural committee was directed to organize the workshop on folk dance.
3. Issues related to New Education Policy 2020 were discussed in detail.
4. A proposal to frame the Research and development cell was discussed

Committee Members :

(Convener)

- i) [Signature]
- ii) [Signature]
- iii) [Signature]
- iv) Virender

[Signature]  
Principal  
Govt. College for Women  
Gohana (Sonapat)