



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVERNMENT COLLEGE, GOHANA
Name of the head of the Institution	Suman Dahiya
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01263252032
Mobile no.	9416551026
Registered Email	gcgohanaprincipal@yahoo.com
Alternate Email	gcwgohana81@gmail.com
Address	near Sadar police station, Jind road, Gohana
City/Town	Gohana (Sonipat)
State/UT	Haryana
Pincode	131301

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Bimla Punia</b>
Phone no/Alternate Phone no.	<b>01263252032</b>
Mobile no.	<b>7988527585</b>
Registered Email	<b>iqacgcwgohana@gmail.com</b>
Alternate Email	<b>gcgohanaprincipal@yahoo.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://drive.google.com/file/d/1jvDXapF7CZLurvu3ZR4BsId9tWYZvS1J/view?usp=sharing">https://drive.google.com/file/d/1jvDXapF7CZLurvu3ZR4BsId9tWYZvS1J/view?usp=sharing</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gcwgohana.ac.in/images/142/DownloadForms/Forms2027.pdf">http://gcwgohana.ac.in/images/142/DownloadForms/Forms2027.pdf</a>

<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>75.70</b>	<b>2004</b>	<b>16-Feb-2004</b>	<b>15-Feb-2009</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jul-2017</b>
---	--------------------

<b>7. Internal Quality Assurance System</b>
---

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

No Data Entered/Not Applicable!!!

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching/ Non-teaching staff and students	Office Expenses	DGHE HARYANA	2017 365	30000
All Science students of the college	Lab Augumentation	DGHE HARYANA	2017 365	100000
All students of College	Sports grant	DGHE HARYANA	2017 365	120000
All Sc/Bc and meritorious Students of College	Scholarship	DGHE HARYANA	2017 365	6237810
All students of college	Earn while you Learn	DGHE HARYANA	2017 365	175000
All students of college	Placement Cell	DGHE HARYANA	2017 365	40000
All Science students of college	Science Exhibition	DGHE HARYANA	2017 365	40000
All girl students of the college	Women Empowerment	DGHE HARYANA	2017 365	80000
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Mentor Board initiatives

Making campus polythene free and greener

Developing sense of discipline and responsibility in students

Maintaining infrastructure

Successful organization of lectures and events

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preinduction programme	Successfully organised
Mentor Board Decisions	Successfully organised
Preparing students for cultural activities	Successfully organised
Greenery in Campus	Successfully organised
Organising NCC/NSS/Women Cell Activities	Successfully organised
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

16-Oct-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

List of operational Modules for Management Information System The

institution is governed by the Department of Higher Education, Govt. of Haryana and follows the Management Information System developed by the Head office. All the relevant information is available on the college website [www.gcwgohana.ac.in](http://www.gcwgohana.ac.in) and it gets renewed and updated time to time. The website has been developed to cater the needs of all the stakeholders whether it is faculty, university and department officials, students, alumni, parents and the near and distant community people. A user friendly interface makes it possible to obtain the details of admission process, fee structure, scholarships, examination and evaluation, complaints and grievances, placement, NAAC, IQAC, Academic Calendar, NCC, NSS, Lesson Plans, Latest Notices and Circulars etc. The members of faculty update their personal achievement details as well as the activities organized by their respective cell or department. Feedback proformas are distributed to the stakeholders as IQAC analyses them to act accordingly for quality improvement. Learning Management System further makes the students able to grasp the content thoroughly. The department has introduced online admissions since 201516 and now all the data is available in digital form. A Facebook page and Identity has been created to share the information on social media including the activities and working of the college. Human Resource Management System has been introduced by the department where all the related data of teaching and nonteaching staff is available on the dashboard. The details of the employees regarding Joining/ Posting, Transfer, Promotion, Training etc. are made available through HRMS. The attendance and leave record also finds place in this module. Salaries are drawn through online mode and credited in the respective accounts of the staff members through unique payee codes. Grievances are redressed through a proper channel. Scholarships are disbursed to the recipients through online mode only. Information is also shared with the stakeholders at their respective email addresses. The college library uses SOUL Software for data

management. Students fees are deposited directly to the accounts as use of cash been made limited. Assessment / Evaluation of the students is done online through affiliating university web panels. AEBAS i.e. Aadhar Enabled Biometric Attendance System for the staff has been used effectively. Financial and Academic audits are done annually.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The logo of the institution "vidaya amritam ashnute" best describes the motto and spirit of the college. Accordingly, our educational priorities and objectives stand clearly defined. The college information brochure is provided to each new entrant to the college and every minute detail about the institution finds a space on the college website. These details focus on all related areas of curriculum, such as the programmes, courses, timetable, vacations etc. The college runs a total of four undergraduate programmes. The professional programme, namely BBA, is also included. Exams are organised through the registrar of the college and the staff. As far as the programmes of the college are concerned it offers one P.G. programme in Commerce as well as Honours' in Commerce. The college has evolved an internal system for curriculum implementation. Undergraduate courses are facilitated with elective options. The HoD of each department holds regular departmental meetings and imparts guidance to the teaching staff concerned with regard to preparation and implementation of their respective lesson plans. The modus operandi such as the use of power point-presentation and E-notes is also discussed and directions regarding them is given to the teaching staff by the HoDs. In subsequent meetings the overall development of syllabi covered is also reviewed by the HoD concerned. The session begins with devising of timetable. As the preparation of lesson plans follows quickly, the session begins defacto. The outcome of the aforesaid programme is accessible through college website. The website is also equipped with lesson plans targeting familiarization of the students concerned with the syllabus prescribed. The college cherishes a strong internal evaluation system for testing and assessing the learning progress and capabilities of the students through class tests. This mentor-mentee programme gets further strengthened as each faculty member imparts two assignments in every class. Experimental learning is an important part of the teaching-learning process. The competent and zealous faculty members in the college always maintain updation and elevation of their individual educational standard as well as of the students. The college enjoys facility of two ICT enabled rooms as most teachers teach through these technological equipment. The main stay of curriculum objective and achievements is the library of the college. The library in the college contains 20902 text books, 573 reference books and 6040 weeding (hard and soft). The chief attraction of the library is its automation service that lends it high-tech grandeur. The library makes use of ILMS software (SOUL software). The Geography department of the college organizes field projects through surveys as directed by the affiliating university. The college also organizes educational tours. At the same time, teaching faculty from all the disciplines take part in seminars and contribute

to the cause of learning which gets reflected in their teaching. Group-discussions are preferred for a rapid and effective learning process. The aforesaid details adequately explain the institution's singular commitment and dedication to the academic spirit of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MCom	Business Environment	01/07/2017
MCom	Research Methodology	01/07/2017
MCom	Quantitative Techniques for Managerial Decisions	01/07/2017
BSc	Maths	01/07/2017
BA	History	01/07/2017
BA	Political Science	01/07/2017
BA	Sanskrit	01/07/2017
BA	Geography	01/07/2017
BA	Maths	01/07/2017
BA	Public Admn	01/07/2017
BA	Economics	01/07/2017
BSc	Physics	01/07/2017
BSc	Botany	01/07/2017
BSc	Chemistry	01/07/2017
BSc	Zoology	01/07/2017
MCom	Principles of Management	01/07/2017
MCom	Managerial Economics	01/07/2017
MCom	Management Accounting	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beautician Course organised by Women Cell	31/12/2017	50
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	INSURANCE BANKING	10
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Government College Gohana harbours a comprehensive and dedicated approach towards collecting and analyzing the feedback from students, teachers and alumni of the institution. This feedback is centered on the relevance of curricula in catering to the needs of society, economy and environment bringing out the development of relevant programmes in a flexible manner. This helps in realization of core values. The feedback forms are designed with aid from the IQAC faculty and students concerned keeping in mind the diverse programmes and certificate courses offered in the college. The questions are related to completion of syllabus, internal evaluation system of the college, the teaching method etc. The students are provided with ample time for their precious response collected in offline mode. They are advised to submit their feedback and response through personal meetings. The feedback received from them helps in identifying and acknowledgement of recent trends and developments. The teachers also provide their valuable inputs regarding designing of feedback proformas after receipt of the feedback, a highly dedicated evaluation process is used to analyze them. Students are also asked questions related to the percentage of syllabus covered in classroom and from their response it can be seen that the most of the syllabus gets covered. Thus the strengths and weaknesses of curricula are identified. The suggestions of stake holders are presented in the college council meeting as action plan for curriculum enrichment. Once the same is approved by the college council, action plan comes into force and due steps are taken by the IQAC in the next session. Here, it is worth remembering that all the stakeholders contribute in designing and development of this feedback system and the related outcome is invariably in consonance with their priorities, preferences and needs. This fact gets explained in explicit terms in a glance on the action-taken proceedings thereof. During the session the college received two important suggestions. The first was from a faculty member, namely Anil Kumar( Asstt. Professor Public Administration) who put forth his important idea that there should be frequent</p>



meetings or get together between the teaching and non-teaching staff in order to achieve a better co-operative office culture and environment. Since the suggestion was not related to academics directly it had not been elaborated. The next suggestion came from an Alumnus of college, named Jannat. She suggested enlarging the reading room in the library of the college. A rapid action was taken in this regard and now the library is equipped with a better reading area coupled with a reception slot facility in the entrance of the library building. It amply proves that the college is committed to serving its stake holders. The whole system of feedback of the students focuses on realization of their latent potential. The college has developed its own website and relevant information regarding curricular update is made available on college web portal as and when required.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. Ist	600	500	461
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1921	113	41	Nil	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
49	29	4	2	Nil	3
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The academic session 2017-18 witnessed the institutionalization and inception of formal and structured mentor mentee system, which aimed at a close monitoring of the students and sorting out various issues and problems they faced in their academic life and even beyond that. The mentorship classes are being met in the college by shortening first six periods by five minutes each. All the fulltime teachers have been assigned the duty of mentor and each teacher interacts with a group of 40 to 50 students. The issues related to their personality development and career Opportunities are also discussed. The issues pertaining to organizing extracurricular activities, library, and discipline in the campus and student attendance in class are also taken up. The enrolment of students for mentorship classes is done through a Performa which is duly filled up by each student and the record of the issues and problems discussed with them is maintained. The students during this mentorship interact with their mentor teachers, about career opportunities for them after graduation and they are also guided about various

career avenues after completion of their respective courses. Moreover, the problems faced by students regarding lack of basic facilities such as library facilities, water and sanitization facility are resolved by the mentor teachers as and when they are reported by the students. Our motive is to make an overall development of the personality of the students i.e. mental, physical and spiritual. We try to understand the problems of each unit/student within the frame work of a system, keeping in mind the socio- economic background of the students. Mentor mentee system is also created to provide guidance to the students on academic matters and to foster a close and constructive professional relationship between the teachers and the taught. Through such system, the college has successfully adopted a well established system of counseling and monitoring the students' activities. We are using it as an innovative technique and also a tool of creativity in teaching learning, as the system aims at addressing conflicts in attitudes, habits and knowledge of the students towards learning practices. Deserving students are given part time jobs in the college through "Earn While You Learn" scheme so that they can get financial help and continue their education without the feeling of dependence and inferiority. It has always been our modest endeavor that mentees can receive advice on various topics ranging from academic to career advice. This bond helps the students regarding their career such as interview advice and time Management which further enhances confidence and offers challenges to set higher goals while taking risks and achieve higher levels. Furthermore, it provides role model for professional leadership and facilitates the development of increased competencies and stronger interpersonal skills.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2034	49	1 : 42

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
60	19	41	10	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NA	Assistant Professor	NA
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	511	1st Semester	13/11/2017	05/03/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows a transparent and proper mechanism for continuous internal evaluation. It has a proper system for planned curriculum delivery and ensures proper documentation. In the college, the performance of the students is evaluated on the ground of continuous evaluation system as per the guidelines issued by affiliating M. D. University, Rohtak. There is a provision of total marks of 20 as internal assessment on the basis of performance of students in

different categories such as submission of two hand written assignments, their attendance and their written class tests. At the beginning of semester, faculty members notify their respective students about assignment and test schedule. Another chance is also given to those students who are unable to submit their assignments on time due to participation in NCC, NSS and other co-curricular activities. In case of any grievances regarding assessment, concerned H.O.D takes due redressal mechanism for the satisfaction of the student. All the faculty members prepare semester-wise detailed lesson plans and the same is displayed on the notice board. Further, students are also encouraged to ask questions in the classrooms and share their feedback on the lesson plans. Besides, the class tests and assignments students are also given different topics for group discussions, seminars and presentations to enhance their confidence and communication skills. For this purpose, students are motivated to consult various magazines, journals, newspapers and library facility. A due emphasis is given on P.G. classes through their mandatory presentation for each semester. This presentation is evaluated by concerned departmental committee.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Being a college affiliated to M. D. University, Rohtak, we follow the academic schedule provided by the university. As per the Academic Calendar, all faculty members function according to the teaching plan prepared at the department level. The academic calendar is displayed on the College website and also shared with the head of the departments so as to ensure proper execution. The same is also displayed on notice board of the college. It has always been a collective effort of teachers, non teaching staff members and students to work in tandem whether it comes a question related with their examination and infrastructural facilities. Majority of the teachers provide curriculum and its outlines to their students well in time. The lesson plans are prepared by all the teachers before the commencement of each semester and the same are displayed on the college noticeboard. Teachers prepare themselves for their classes as per the schedule decided in the lesson plans. The university provides a proper schedule with regard to the teaching days, vacations and examination system and other social and cultural activities which is strictly followed by the college. The syllabus prescribed for each course is completed well in time by all the faculty members keeping in mind the academic calendar. The college strictly follows the rules and instructions issued by the concerned university regarding conduct of internal evaluation, theory and practical examinations. As far as the grievances of the students are concerned, they can easily approach their concerned teachers, mentors and Principal for their timely redressal. Various co-curricular activities such as N.S.S, N.C.C., Women cell and sports activities, legal literacy cell programmes and placement cell programmes are conducted as per the guidelines issued by the university and the department of Higher Education, Haryana. The college has been a marking/evaluation centre of affiliating university during the academic calendar.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
511	BA	BA III	298	104	34.90
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwgohana.ac.in/MenuData?Menu=R4OIbUfY2TA=>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	NA	Nil	Nil
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Jobs in telecommunication sector	Arts, Science Commerce	03/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	2.72

International	Commerce	3	2.42
International	BBA	1	00
International	Chemistry	2	3.09
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Study of Internet Banking its uses in Indian Economy	Renu Jangra	International Journal of Research	2018	0	GCW Gohana	Nil
Corporate Social Responsibility: Issues and Challenges	Renu Jangra	International Journal of Research	2018	0	GCW Gohana	Nil
How to read browsing	Mukesh Kumar	Chintan International Research Journal	2017	0	GCW Gohana	Nil
Happiness of employe at work in manufacturing industries in India	Namita	International Journal Of Management Science And Technology	2017	0	GCW Gohana	Nil
A comprehensive review of investment behavior of women investors in Indian stock	Prashant Kumar	Enlightened Voice	2017	0	CDLU	Nil

market						
Synthesis and photoluminescence properties of europium (III) complexes sensitized with ?-diketonato and N,N-donors ancillary ligands	Manju Bala	Spectrochemical Acta Part A: Molecular and Biomolecular Spectroscopy	2018	7	MDU	7
Synthesis, Photoluminescence Behaviour of green light Emitting Tb(III) complexes and mechanistic investigation of energy transfer Process	Manju Bala	Journal of Fluorescence	2017	9	MDU	9
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	Nill	Nill	Nill
Presented papers	1	Nill	Nill	Nill
No file uploaded.				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rally on Digital India	NSS/NCC/YRC	3	735
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Organization of Zonal and State level science quiz contests for College students	Award of Appreciation	Haryana State Council for Science and Technology	50
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS/NCC/YRC	NSS/NCC/YRC	AIDS awareness programme by creating red ribbon human chain	3	700
NSS/NCC/YRC	NSS/NCC/YRC	HIV/AIDS awareness programme by showing documentary film	3	750
NSS/NCC	NSS/NCC	Extension lecture on yoga	3	670
NSS	NSS	Extension lecture on Swachha Bharat	2	640
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.05	5.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20752	3114693	150	60000	20902	3174693
Reference Books	573	386775	Nil	Nil	573	386775
Library Automation	21381	199995	Nil	Nil	21381	199995
Weeding (hard & soft)	6040	175081	Nil	Nil	6040	175081
No file uploaded.						



4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	72	4	30	1	4	3	6	20	3
Added	0	0	0	0	0	0	0	0	0
Total	72	4	30	1	4	3	6	20	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
edusat	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
66.65	66.65	5.05	5.04

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are predefined policies and procedure for utilization and maintenance of academic, physical and other support facilities. The Principal along with HODs and conveners of various cells keep an eye on the quality and requirement of various equipments and infrastructure of the college. For this purpose, a number of committees have been constituted such as Purchase, Construction, Repair, College Property, ICT facilities, Library, Cultural, Sports etc. After their approval, purchase committee along with Construction and Repair committee facilitates further action as per the College/ State Government. Likewise all the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal and the same process is followed for the purchase of various equipments, books and other materials. To maintain the transparency in financial matters Bursar is appointed. . Quotations are invited for item having value of more than Rs. 500/-. The order is placed after negotiations to the lowest bidder. The approval from higher authorities is also sought for any

kind of capital expenditure Procedure and Policies for maintaining and utilizing the facilities Library The institution has a very useful library. It helps in the educational development of the students. There are about 21475 numbers of books which include text books, reference books other books for the newly admitted students .books are arranged in simple but systematic manner to help the user locate the books easily. Information regarding the arrival of new resources are circulated to all the departments and also posted on the notice board as part of the Current Awareness Service. In order to provide speedy and efficient service, library cards are issued to the students. We have question bank in the library and students are also provided question papers of their previous exams. Thus the students are given a healthy environment for learning as well as making notes. Every year we add new books as per new syllabus to the library. Class rooms and seminar hall and other: We have 37 classrooms, 1 Botany lab with 1 Botanical Garden, 1 Zoology Lab , 2 Chemistry Lab, 2 Physics Lab, 4 Computer Lab, 6 Geography Lab, 1 seminar hall, 1 Edusat room, 1 hall for Library reading room, 2 girls common room , 1 Principal Chamber, 2 rooms for Office with 2 record room, 1 Registrar room, 1 Bursar Room, 5 Staff Room, 1 sports room with 1 Gymnasium and 1 boxing court , 2 NSS room for unit 1 and unit 2, 1 NCC room, 1 room for cultural committee 1 room for placement cell, 1 room for scholarship, 2 room for Women cell. All these facilities are fully utilized by students and staff members. The college maintains its facilities like Parking, Generator, RO, Canteen etc. on a regular basis. The building is white washed as and when required. Equipments like RO, ACs and other equipments are serviced from time to time. The college utilizes its premises at an optimum level. Staff Room, library and Gymnasium is fully utilized by the staff members.

<http://gcwgohana.ac.in/MenuData?Menu=d5jo6AxztEo=>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Consolidated Stipend scheme for schedule caste students pursuing Higher Education (94) stipends to all schedule caste students in government college during the year 2017-18	419	5866000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved

<b>INTERNATIONAL YOGA DAY</b>	<b>21/06/2017</b>	<b>350</b>	<b>Government College Gohana</b>
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	<b>PLACEMENT FAIR</b>	<b>32</b>	<b>32</b>	<b>6</b>	<b>6</b>
2017	<b>STUDENT COUNSELLING AND GUIDANCE</b>	<b>Nil</b>	<b>477</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>10</b>	<b>10</b>	<b>9</b>

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>LIC Gohana, HDFC Bank etc.</b>	<b>477</b>	<b>Nil</b>	<b>Pt. NRS GC Rohtak</b>	<b>32</b>	<b>6</b>
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>2018</b>	<b>1</b>	<b>B.A</b>	<b>Economics and Geography</b>	<b>GJU Hisar</b>	<b>M.C.A</b>
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>Any Other</b>	<b>2</b>
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPEECH COMPETITION	College Level	7
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	NIL	National	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution does not have a very organized and democratically elected student association as the student elections are not allowed as per directions of Government of Haryana. But our student including NCC cadets and NSS volunteers play their active participation in various activities / celebrations / functions organized by the institution such as Republic Day Parade, Swachhata Bharat Abhiyan, Blood Donation Camp, Talent Show, Legal Literacy Competitions (College Level District. Level) , Annual Prize Distribution, Annual Convocation Literary Festival - Indradhanush etc. Also NSS program officers are responsible for giving a boost to students for involvement in various social activities through regular NSS activities and winter camp events through NSS. The institution provides a platform for the active participation of the students in the various academic and administrative bodies. The institution has student representatives in IQAC committee, Magazine committee as student editor etc. In fact, some of the activities have been completely organized by the students themselves such as: assisting the new students in admission, Campaigning for carrying ID Card among the students, Organizing fresher and farewell parties in their respective departments, Assisting the faculty members in organizing Educational tours and providing their support in smooth organization of annual sports meet and other sports events. Besides organizing these events they took initiatives in resolving grievances developed during the session.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

An alumni association is an association of graduates or more broadly of former students (called alumni). For Government College Gohana, the alumni association comes to light in the year 2015 with the efforts of Sh. Rajesh Bhatia and college management. Till the year 2017, 130 members registered with the alumni association, Government College Gohana. But due to some technical issues, the registration process of the association did not get completed in accordance with the constitution. In spite of the above fact, the association work for the welfare of the college in 2017-18 session. Many of our alumni provide a variety of benefits and services to their fellow graduates and also guide them for carrier opportunities as per their service experience and job profiles. The alumni association also provide a platform to form new friendships and business relationships with people of similar background.

5.4.2 – No. of enrolled Alumni:

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. Tree Plantation 2. Campaign for Digital Transaction 3. Lecture on Cyber Crime

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution promotes the culture of decentralization and participative management towards academic and administrative functioning by involving all the teachers, students and non-teaching staff. The participative work runs at two different levels including the head of the institution and teaching and non-teaching staff with students. Principal, who is the head of the institution, mentors overall affairs of the college besides being the chairperson of the IQAC. The Principal in consultation with all the faculty members and nonteaching staff of the institute nominates members of different committees for planning and implementation of different curricular, co-curricular and other affairs of the college. All the faculty members facilitate academic, co-curricular and extracurricular activities with best of their knowledge and effort. All the academic activities of the college are designed and performed by the committee in-charges in consultation or as per the directions of Higher Education Department, government of state. While observing decentralization the different committees are constituted for the current academic session such as College Development Council, College Advisory Board, House Examination, Central Purchase, Repair and Renovation, Library Committee, Academic Calendar, N.C.C., N.S.S., Anti Ragging, Redressal of Grievances, Cultural Committee, Discipline Committee, Internal Quality Assurance Cell etc. Students are encouraged and empowered to play important role in different activities of the institute. The decentralization is further reinforced by nominating/selecting students editors, captains etc. from amongst the students. Non-teaching staff members also find due place in various committees and participate in staff meetings. The suggestions of non-teaching staff are considered while framing policies or taking important decisions. The two practices of the institution involving decentralization are as under: The first practice deals with evaluation and examination, in which our institution has adopted a transparent process for ongoing student examination and evaluation. While maintaining transparency in examination process our college follows the directives of the affiliating university, B.P.S. Khanpur Kalan. Teachers are required to keep track of their students' assignments, attendance, and written class tests. The concerned teacher provides a schedule of class tests and assessments. Besides, students are also encouraged to give their presentation on different topics and take participation in seminars and group discussions during their classes or through other intra-departmental activities. Further, the teacher reviews the internal assessment and provides the record to the university's office in the university's prescribed format. Purchasing process of the institution for various goods and services incorporates the second practice of decentralization in which the HODs, Librarian and in-charges of various cells give their respective requirements to the Principal. The same process is followed for the purchase of various equipments, books and other materials with services as per approval of committee members and provided quotations. The predefined policies and procedure for Purchase are adopted as instructed by the education code and

financial rules of state government. Moreover, to maintain the transparency in financial matters Bursar/finance officer is appointed. Quotations are invited for item having value of more than Rupees five hundred. The order is placed after negotiations to the lowest bidder.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college being affiliated to MDU, Rohtak, Haryana, the curriculum designing and development is decided by the university. The faculty members of the college play an active role in teaching and learning activities. Furthermore, remedial action is taken to raise the underperformers knowledge and learning standards. The college has introduced value added course to improve the quality of overall learning environment.
Teaching and Learning	College administration always willingly improves the quality of teaching and learning by adopting various methods. The faculty members are promoted to use ICT tools effectively. There is a regular promotion for using e-books and e-tools both in library and classrooms. Different committees of the college related to teaching learning exercise, properly plan well in advance for the semester and students are encouraged to participate in debates, quiz, group discussions etc. organized by various clubs/societies and departments of the institution. They are also encouraged to participate in other academic events organized by the affiliating university as per academic calendar. Field tours are organized by Science and other departments to learn with experiential approach of learning.
Examination and Evaluation	The institution being affiliated to MDU, Rohtak, Haryana, it is obligatory for us to follow the system provided by the University in this regard. The institution continuously assesses the students internally based on tests assignment given to them. Their attendance record also plays a key role in their overall assessment. The semester examination is conducted by the college on the bases of rule and

regulation designed by the university.

All the members of teaching consistently perform their tasks of examinations duties without fail as invigilators, Flying squad members, Centre Superintendents, Deputy Superintendents as well as evaluators.

Research and Development

Faculty members are actively involved in research work regularly. The faculty members are motivated to apply for research projects from UGC. Most of them participate in seminars/ workshops /conferences as and when required. There is a motivation to subscribe and read research journals individually. There are regular efforts to promote other research activities.

Library, ICT and Physical Infrastructure / Instrumentation

College has internet connections to enable the faculty and the students to access the resources of knowledge. SOUL 2.0 software is available in the library, which is handled by the library staff. The students and faculty can access the internet facility during library working hours. College is working to registered with National Library and Information Services Infrastructure for Scholarly content which provides access to e-books and e-journals of different disciplines. All the departments have computer accessibility.

Human Resource Management

The institution has a well-qualified and dedicated faculty and their overall strength, appointment and transfer to or from the institution is managed and maintained by the state Government. The teachers are assigned different duties and responsibilities as per their interest and expertise, which they fulfil with dedication and devotion. Parents of the students are duly invited and interacted with the mentor teachers. Their valuable inputs are further incorporated for overall development of the institution. The non-teaching staff members are supported thoroughly and actively involved in academic decisions of the institution. Students of the institution similarly participate in various academic and administrative decisions.

Industry Interaction / Collaboration

The placement cell of our college interacts with various companies and organisation for collaboration.

Admission of Students

The complete admission process to the

academic programme is carried out online. Student helpdesk is created at the entrance and anomalies are rectified. The admission of above academic programme was according to the rules of affiliating University and strictly on merit. The college makes all the efforts to ensure the implementation of the reservation policy framed by Government of Haryana. All the admission notices, merit list and other important admission related notices have been displayed on the college notice board and the website. The admission process has always been totally transparent.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution uses modern ICT tools like Gmail, Whatsapp etc. for sending notices and agenda of meetings to the staff and even submission of lesson plans. All procedures and policies including the code of conduct are displayed on college website and through notice board. Various data is made available on LMS whereas e-content and other relevant information is also displayed on website. The academic calendar with other circulars is also uploaded on college website for guidance to students and others.
Administration	In the institute all the Notice / proceedings/ other relevant documents are sent to the members through Email. The administrative activities including the quotations and store purchase orders are duly sent through post or emails. There is Biometric attendance system of the teaching and non-teaching staff.
Finance and Accounts	The salary of staff is transferred direct into bank accounts. The balance sheets and report generation are digitally prepared. Most of the payments are cashless including registration fee/TADA etc.
Student Admission and Support	The institution has web enabled services for admission, online filling of scholarship forms, availability of services like Identity cards and timely alert for supporting messages through SMS.
Examination	The affiliating University has enabled students admitting through



registration returns, Examination Application/ Practical Awards only in online mode. Further, theory awards are being scanned and uploaded on university website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week Training Programme (Short Term)	1	07/05/2018	11/05/2018	5
One Week Training Programme (Short Term)	1	28/05/2018	01/06/2018	5
One Week Training Programme (Short Term)	1	30/04/2018	04/05/2018	5
One Week Training Programme (Short Term)	1	14/05/2018	18/05/2018	5
Refresher course	1	17/05/2018	07/06/2018	21
Orientation	1	23/05/2018	20/06/2018	28

Course				
Orientation Course	2	09/12/2017	05/01/2018	28
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	49	23	37

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, NPS, Registration fee, Duty Leave for participation in seminar/workshop, Duty Leave for attending orientation/refresher course, Loan Facility, GIS, Free Internet facility, Maternity Leave, Child Care Leave and Paternity Leave.	Facility for wheat loan, Uniform allowance, GPF, NPS, GIS, Free Internet Facility	Gym Facility, Earn while learn scheme, Financial support to fatherless child, Boys and girls common room, Newspaper and Magazines, First Aid facility in case of emergency in various departments, Dispensary and medical room in the campus, Fee concession to the meritorious, Cultural and sports students, Scholarship to the sports, Meritorious and cultural students, Free Internet facility, Financial Assistance for Education Tours, Book facility.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college is government managed and receives financial assistance from the Haryana govt. Students fees, grants and scholarships funding by state govt of Haryana. The conveners of various departments/cells give their requirements which are approved by the principal followed by the purchase through the purchase committee as per the predefined procedure and rules. The bursar along with purchase committee keeps a vigilant eye on the purchase system. To make the system more transparent of all transactions.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

6954828
---------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DGHE HARYANA	Yes	Principal through committee
Administrative	Yes	DGHE HARYANA	Yes	Principal through committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Interactions of teachers with parents during parent-teacher meetings for remedial suggestions and guidance related to the overall development of the students
- Teachers maintain attendance record of students.
- If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
extension lecture on cleanliness and hygiene for women	23/02/2018	23/02/2018	500	Nil

Beauty course training for NSS volunteers	26/02/2018	26/02/2018	350	Nil
---	------------	------------	-----	-----

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources : 30 kwh annual lighting power met through LED bulbs/tubes.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	Nil
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	22/01/2018	1	Tree plantation by NSS volunteers outside the college campus	To create awareness among society towards environment	350
2018	1	1	25/01/2018	1	Science exhibition organised in college campus on themes: biodiversity, GMO	To create awareness among society regarding biodiversity and GMO crops.	300

crops  
golden  
rice and  
Flavr  
savr GMO  
tomato  
crops

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers and Students	12/07/2017	Code of conduct for teachers in Govt College , Gohana is based on the university calendar norms. The code is intended to encourage teachers to adopt an informed approach to their teaching and its contexts and to reflect on the good and correct practices as a teacher. The Govt College ,Gohana code of conduct handbook is a guide for all students of the College. Students are required to engage in responsible social conduct that reflects credit upon the college and to model good citizenship in any community. According to code of conduct handbook any student who found to have committed or to have attempted to commit the misconduct is subject to the disciplinary action. The college expects from students to adopt a mature and professional approach to their studies and their general conduct around the college. So, we expect students to abide by this code of conduct handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Extension lecture on partition of india	14/08/2017	14/08/2017	550

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Restricted entry of vehicles in campus

2. Ban on plastic bottles.

3. Use of separate dustbins for biodegradable waste and non biodegradable waste.

4. Regular tree plantation

5. Introduction of Environmental Studies in all UG courses.

6. Organic pits at different places.

7. Electrical appliances are switched off when not in use.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Best practice-1: 1. The title: Waste Management in the college 2. Objectives of the practice: a) To generate awareness among students of managing wastes. b) To involve the students in cleaning their college campus. c) To set up waste bins in sufficient numbers to avoid littering. d) To generate consciousness among students about e-waste accumulation and disposal of e-waste from the college campus. e) To promote a sense of hygiene among students. 3. The context: This practice aims at carrying out waste management in a participative manner which involves both staff (Teaching Non -Teaching) and students. 4. The Practice: Dustbins of different colours are installed at different places in the college. Both students and staff members are time to time motivated towards proper waste management. They are given training on what kind of waste is to be put in what colours of dustbins. The collected waste is timely sent for recycling etc. The green waste is put into compost bins and the same organic manure is used for fertilizing the trees of the campus. 5. Evidence of success: As an outcome of the programme, the campus is clean always with no or very little adverse effect on environment. Problems encountered Resources Required: Funding and Infrastructural bottlenecks are the main problems encountered. An availability of funds and removal of infrastructural bottlenecks together with increased students participation will make this practice a grand success. Best practice-2: 1. The title: Green Practices 2. Objectives of the practice: a) To grow more and more trees. b) To maintain the trees. c) To improve environmental culture and human well-being. d) To reduce the negative effect of college activities on the environment. e) To improve ecosystem. 3. The context: This practice aims at making and keeping the campus green. 4. The Practice: The college staff students collectively go for tree plantation regularly. Rain water harvesting is properly done in college premises. In the campus, there is restricted entry of vehicles. Most of the staff members come by car pools and some of them use CNG/ electric vehicles. The volunteers from NSS and cadets from NCC with other select students regularly take care of the greenery of the college and ensure the survival of newly planted saplings. All the faculty members are motivated to maintain a green environment in their homes also. Also in the practical of EVS its compulsory for every student to plant a sapling in college. The institution has devolved a mechanism to discourage the use of papers as the office communicates with students and staff through E-communication such as whatsapp, email, google drive and google spread sheets etc. At rare circumstances only the used papers are reused. Once weekly the institution observes no vehicle day. 5. Evidence of Success: As a result of this programme, the campus is green. Students and staff enjoy in the green working environment. Problems encountered and resources required: The institution is due with an installation of solar panels. The required budget would be demanded from higher authority shortly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnRw=>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Title:** Women empowerment **Objective:** The institution aims at empowering women through academic excellence. This is a girl's college and most of the girls are from rural background, therefore, college aims at not only educating but empowering girls. For this purpose, the college has a separate active women cell which continuously works towards the betterment of girls. This cell organises lectures, seminars, workshops time to time. **Evidence of success:** A change can be seen in the attitude of girls eg. Overcome of shyness, ability to speak on their matters, participation in extra-curricular activities, positive attitude, etc. **Problems encountered:** All the extra activities are held after the lectures. The girls commuting from villages via bus are unable to attend such activities due to conveyance problems like late bus timings/ unavailability of public vehicle.

Provide the weblink of the institution

<http://gcwgohana.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=EZMZRwPEnRw=>

### 8.Future Plans of Actions for Next Academic Year

The institution plans to accomplish following tasks in the coming session: Constituting the administrative committees just at the beginning of the session. Waste Management and keeping the campus green throughout the year. Organisation of various outreach activities through NCC/ NSS/ YRC Women cell etc. Conduct of smooth online admission process of the students. Timely review of the workload and arrangement of extension teachers in respective subjects. Adherence of the faculty with their respective lesson plans. Cleanliness and Hygiene to be maintained with arrangement of safe drinking water and Observing Swachha Bharat Mission. Extension lectures to be organized for different subject societies and cells. Various days to be celebrated by individual in-charges. As the college got affiliated with a new university in the session, efforts to be poured for earliest inclusion. Installation of CCTVs for the safety of students. Emphasis on LED bulb usage with lesser consumption of electricity to be promoted. Focussing on Digital India mission. Successful and timely organization of Gender equity programmes through Women Cell. Preparation of the record for NAAC accreditation. Review of Previous year grievances and timely redressal of due grievances. Observation of discipline and increasing footfalls in the Library. Utilization of government grants by the time limitations. Conduct of annual prize distribution and convocation function in the college.